

**MINUTES OF THE REGULAR MEETING FOR  
THE BOARD OF DIRECTORS  
OF THE  
EL DORADO COUNTY FAIR ASSOCIATION, INC**

**Tuesday, April 4, 2023**

PRESENT: Feathers, Carter, White, Davis, Hunt, Kobervig, Whitaker, Witherow, Willyard, and Warden  
MANAGER: Kathy Dunkak  
OTHERS: Robin Cleveland, Delores Wadsworth (El Dorado Roses)  
EXCUSED: McGuire

**PLEDGE of ALLEGIANCE**

**1. Call to Order at 10:06 am**

- A. Roll Call
- B. Record verification of legal meeting notice: Dunkak authenticated the verification.
- C. Determine Quorum: Feathers determined that the requirements for a quorum were met.

**2. Approve Agenda, Previous Minutes and Consent Items (changes made to group these together)**

- A. Correspondence from MORE (thank us for support) and Wendy Thomas thank you for hosting Don Ashton's party.  
Feathers moved that the consent items be approved. Whitaker seconded. Motion carried to approve.

**3. Public Forum:** El Dorado Roses celebrating 48 years on June 15, 2023. This year President Forni-Feathers will MC and hand out awards at the pageant.

**4. New Business**

**A. WFA Conference Highlights**

**Warden:** WFA / New York Times – Shasta County Goat Show – someone wanted their goat back after fair, apparently not understanding the sale was terminal. We have information about Terminal Animal that requires the exhibitor's signature.

**Feathers:** How to make Board Meetings more productive. Combining the agenda, minutes and consent items into one line item for approval. Ad Hoc Committees to help staff.

**Kobervig:** Appreciative of our Board as other fairgrounds are struggling with obtaining and keeping Directors on their boards.

**5. Manager's Report**

**New Phones:** Our phone system has not operated properly for almost a year – (no fiber optics). We just got a new VOIP phone system installed 3 weeks ago. Total out-of-pocket was just under \$6,000 and the monthly cost is just about the same as the old system. Phone numbers are the same.

**Speedway Wall:** they are working on the permit process.

**Don Ashton Retirement Party:** We acted as fiscal agents for the party. Donations came in and we wrote the checks for the expenses.

**Security during Fair:** Met with Sheriff's Office. They will be our law enforcement during Fair.

**HVAC Marshall & Corker:** Marshall has a duct that goes outside and pulls in outside air (dust/dirt from races and other events) and doesn't have a filter – one unit is ruined and needs replacing. Corker has the same issue but the unit is ok. Needs work to filter outside air.

**Marshall Cold box:** The box will be repaired - the compress is in the attic above and it gets hot. Will build it so the compressor is outside. About \$10,000 to repair.

**Forni Building:** Interior is being painted this week. Audio/Visual equipment is to be installed on April 17 & 18. Carpet (for sound) on walls being vacuumed (looks pretty good). Mick is helping with permits for restrooms. Men's is almost done. ADA and women's restroom are still in the works.

**Fair:** Food Vendors are completely full and Commercial Vendors are almost full.

**Picnic Tables:** 10 new picnic table metal frames have been delivered. We will put the wood on to complete (will include some ADA tables). Haven't ordered any since 2013. We also purchased 10 new one-yard bins.

**ARPA Funds:** The Forni Building will deplete the last of ARPA funding we received last year. Boardroom has had can lights installed, most windows replaced and dry rotted siding (2 sides) will be replaced

**Parking:** Gordan Vicini came out to look at the little parcel behind Raleys. There are drain pipes coming down the hill. If we can tie into them the cost would be about \$225,000. If we can't tie in the cost is about \$500,000. It

would be about 60 – 65 parking spaces. The City is mapping and plotting out the underground piping currently so good timing for this project.

**VIP Pins:** Will hand them out to the board at May's meeting. Handed out to luncheon invitees today.

**8. Treasurer's Report:**

Kobervig: Did we put in a new chain link fence around the log cabin? Water eroded underneath causing the existing fence to fail. So yes – new fencing was installed.

**9. Ad Hoc Committees:**

**Adopt-a-Spot (White, Willyard and Warden):** Met and did the first judging on March 13 at 3:00 pm. Garden 31 won the first quarter. Not all gardens have been worked on because of the weather. Heather will add it to the newsletter. Placard to be made with quarterly winners and possible photo opp. Fair judging to be done on June

12. "Adopt Me" signs will be placed on empty gardens.

**Grounds (Willyard, :** Need available dates and get on the schedule as soon as possible.

**"VIP Night" changed to "Preview Night"** -AdHoc committee includes Feathers, Carter, and Whitaker. BODs to help with setup, bartending, and teardown. Signup sheets for these will go out soon.

**Opening Day Ceremony:** Not reading proclamation (perhaps read it at Preview Night). Whitaker: the proclamation gets the City and County involved. Witherow: is there value or is it just tradition? Carter: nice to have a function for the BOS if there is interest.

Invites for Opening Ceremony (no luncheon), ride on Gordon's fire truck.

**BOD Fair Duties Binder:** have not met yet.

**10. Directors' Report**

**Witherow:** someone was asking about our hookups in the RV park being on the wrong side of the rigs (perhaps he parked on the wrong side).

**Carter:** Update on Heritage Foundation pen order. About \$96,000 in all new livestock panels have been ordered for the hog barn and will be delivered by end of April. The Jackpot Hog Show, Lasagna Feet and Heritage Foundation Hog funded a great portion of the panels.

**The Jr. Livestock Auction Committee** will fund the remaining \$18,000. Carter wanted the Board to know and also thinks we have secured sheep for Mutton Bustin'.

**Kobervig:** Didn't see signs up in town (where Christmas trees go) right before the fair last year. Whom do we contact to coordinate installation?

**"VIP" room will no longer be staffed during fair.** A Keypad lock will be installed, board members may use it as needed.

**Next meeting:** May 12 – Feathers to see if the County meeting room is available for the 11:00 am meeting. Retreat to Dixon May Fair. Kobervig, Willyard, Warden, Witherow, Dunkak, Feathers, Davis, and Cater plan to attend, maybes Whitaker and Hunt. Nos are White

**Adjourned at 11:16 AM**

Karen Forni-Feathers  
Karen Forni-Feathers, President

5-12-23  
Date

Kathy Dunkak  
Kathy Dunkak, CEO

5-12-2023  
Date