

**MINUTES OF THE REGULAR MEETING FOR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC**

Wednesday, December 6, 2023

PRESENT: Feathers, Whitaker, Carter, Bloxsom, Davis, Kobervig, Witherow, White and Warden

MANAGER: Kathy Dunkak

OTHERS: Amanda Koch, Charlie Wigglesworth, and Kami Arnold

EXCUSED: Hunt and Willyard

1. Call to Order at 4:32 pm

- A. Pledge of Allegiance
- B. Roll Call
- C. Record verification of legal meeting notice. Feathers authenticated the verification.
- D. Determine Quorum. Feathers determined that the requirements for a quorum were met.

2. Approve Agenda Previous Minutes and Consent Items

Witherow moved that the agenda, consent items, and previous meeting minutes be approved with changes made to Kobervig's statement that the donated trees were for the wine display during the Fair, not the Christmas Tree Growers Commercial Feature Booth, as well as a typo, correcting the word 'wind' to 'wine'. Warden seconded. Motion carried and approved.

3. Public Forum –Kami Arnold from the Speedway, submitted the proposed race schedule for 2024. There is a change with the Hangtown 100 race which will occur in August, which was the biggest change to the schedule.

4. Old Business

None

5. New Business

- A. Dunkak advised the board that we need to create a policy for board members who may need to "call in" or meet remotely. Zoom would be the preferred method, however, the internet in the board room is inadequate. Staff and directors are researching options to create a policy that works for our board as well as in compliance with The Brown Act. No action was taken, tabled for the January meeting.
- B. Kobervig moved that all proposed Association Members noted on the December agenda Forni (Dustin & Melissa), Forni (Meagan) & Hopkins (Danielle), Freiberg (Eric), George (Amy & Daren), Kildow, (James & Barb), Koch (Amanda) & Hall (Travis), Olson (John), St. Pierre (Cindy & Bobby), Sheridan (Pete), Stallings (Troy), Wigglesworth (Charles) to be approved and Warden Seconded. Motion carried and approved. Davis asked; can a former or past employee have a seat on the board? He does not feel it is a good idea. This is a policy that will be reviewed.
- C. During the review of the budget Dunkak would like to make everyone aware that entertainment funds have been increased. There will be a charge for the events happening on Thursday and Friday in the Grandstands to help offset costs. White and Warden feel this will be a good call being that admission is free for kids and seniors on Thursday and Friday is teen day enabling them to spend the extra cost on the events bringing more to the Grandstands. Most of our staff are still new and receiving their step raises. This is accounted for in the budget. One-month free parking for the Speedway will continue, however, the month may change due to the schedule change. Kami Arnold had great feedback and good attendance in August. Warden mentioned the entry guide will be printed again and feels it made a big difference this last year. Bloxsom mentioned that the DOJ is cracking down on all liquor licenses approved soon to require security at each event which may affect us. Witherow moved that the 2024 proposed operating budget be approved and Kobervig seconded. Motion carried and approved.

6. Manager's Report

- A. This year's Crab Feed was a success. Dunkak thanked Kobervig, McGuire, Warden, and Feathers for participating in the event, and thanked Witherow, White, Feathers, Carter and Kobervig for their help which was greatly appreciated. We eliminated the silent auction this year. The raffle itself beat our combined sales of silent auction and raffle in 2022. There were 55 drive-thru and 350 dine-in tickets sold.

- B. The Fairgrounds and Speedway continue to have problems with the homeless transients. Arnold mentioned throughout the night they receive numerous notifications from their cameras of motion that happens to be a transient on their cameras. The Speedway has had to replace the announcer's booth windows 3 times as they have been broken by these individuals and fires have been started to keep warm. Dunkak shared she allows fair staff to make contact one time with disruptive individuals and then instructs staff to call PPD as it can be unsafe to confront the transient. The Facilities Staff are having to remove handles to the water spigots as there have been several times water has been left running.
- C. Imagination Theatre is having a hard time checking the grounds at night for any patrons on the grounds before closing the gates. Patrons get locked in forcing a call to PPD.
- D. The Fairgrounds will be closed for Christmas break December 18, 2023 – January 1, 2024. The office staff and Frieberg will leave for the WFA Convention on the morning of January 3, 2024, returning on January 7, 2024. Heather Watson will staff the office while we are gone.
- E. The Hangtown 100 race was okay, the weather was cold. Sunday was better for parking than Friday. A discount was given to Speedway to help with costs for Friday's race.
- F. The Golden Road Gathering Music Festival will be back in May.
- G. Met with the Kiwanis club and they will be back hosting the wheelbarrow races during the fair. This upcoming Fair will be the 80th anniversary. They discussed bringing back the youth Johnny Wheelbarrow races immediately after the opening ceremony.
- H. Our small staff has been out sick a lot this past few weeks.
- I. Thank you, Dee, for the beautiful Christmas Wreath for our office.

7. **Treasurers Report (November)**

- A. The budget was reviewed in detail and accepted by the Finance Committee.
- B. Home Depot and Chase Bills were down this month.
- C. Kobervig asked what the percentages on the budget meant. Dunkak responded with how close we came to maintaining our budget.
Whitaker moved that the treasurer's report be approved. White seconded. Motion carried to approve.

8. **Ad-Hoc Committee Reports**

- A. Kobervig: Most of the solar systems warranty has expired except for the power output which is to remain above 85% for 25 years. You can test the output of each panel with a "clamp meter". The company that installed the panels in 2007 on the Henningsen Arena and Grandstands is still in business and is located in Roseville. he inverter was recommended to be replaced in 2018. The estimated cost in 2007 was \$ 20,000 for the smaller portion and \$ 34,300 for the larger. The panels must be recycled when ready to be discarded. Whitaker would like to see about the panels to be moved, we cannot maintain them at the current location. Kobervig will be calling the solar company to come out and look at the panels. Dunkak mentioned she will have Bob in Facilities try to test the power outlets Also mentioned that the true-up has gone down about \$8,000 this past year.
- B. White: Adopt A Spot judging will happen in January. Working with Amanda in the office to fill more spaces.

9. **Director's To/From**

- Warden:** Needs a plane ticket to fly home only for the Convention.
- Feathers:** Welcome Jason Bloxsom to the Board.
- Whiterow:** Thought the Crab Feed raffles were interesting this year. The anticipation was more than normal, and people were eager to know the winning numbers.

10. **Adjourn meeting at 5:47 pm**

Karen Forni - Feathers
Karen Forni-Feathers, President

1/7/2024
Date

Kathy Dunkak
Kathy Dunkak, CEO

1/7/2024
Date