

**MINUTES OF THE REGULAR MEETING FOR  
THE BOARD OF DIRECTORS  
OF THE  
EL DORADO COUNTY FAIR ASSOCIATION, INC**

**Wednesday, June 7, 2023**

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PRESENT: Feathers, Hunt, Whitaker, Carter, Davis, Kobervig, Witherow, Willyard, Warden and White

MANAGER: Kathy Dunkak

OTHERS: Robin Cleveland, Amanda Koch, and Heather Watson

EXCUSED: McGuire

**1. Call to Order at 4:31pm**

- A. Pledge of Allegiance
- B. Roll Call
- C. Record verification of legal meeting notice. Feathers authenticated the verification.
- D. Determine Quorum. Feathers determined that the requirements for a quorum were met.

**2. Approve Agenda Previous Minutes and Consent Items**

Warden moved that the agenda, consent items, and previous meeting minutes be approved. Witherow seconded. Motion carried to approve.

**3. Public Forum**

No public forum.

**4. New Business**

- A. \$400,000 in ARPA Funding (separate from our original ARPA funding) designated for water runoff (ditch). Three different options to deal with water issues. Fairgrounds would like to see it buried. Kyle (with Water Agency) did some quick figuring, the cost to bury the culvert could be up to \$1,000,000. Approving \$400,000 to do a study and if any is leftover, materials cost, but it will not cover fixing. **Preferred Solution:** Run underground culvert where canal/ditch is. May be a good idea to approve \$400,000 so that we have a plan. A lot of the study is done already. The original idea of enlarging retention ponds is not acceptable. Kobervig moved that we review the contract to be sure it is correct and acceptable and then approve it. Witherow seconded. Motion carried to approve. Kobervig and Davis to review and advise the board.
  - B. Review the change of time for October 4 board meeting. The new time is 2:30. This will be a retreat to review 5-year plan. Break at 5:00 for a reception for Mick. Kobervig suggests using her ranch for the public board meeting and reception. She will talk to O'Halloran about a box of apples. Warden moved that the October meeting times be changed. White seconded. Motion carried to approve.
  - C. Fair Manager requested adding a page to our website about the Armory Road Project to give people facts about the apartment building project.
  - D. Discussion of Hog purchase: Should the Board purchase a hog at auction or contribute to the HF Hog? We will revisit this each year in June before the Fair. Hunt, Witherow, and Willyard will not participate in hog purchase. Carter channels her funds to HF Hog and wants more support from Board Members.
    - i. Warden: Board members should figure out if they want to add on and pool money together. That way everyone can contribute as the Fair Board so it's clear that it's from the Fair. Warden to oversee. Make check out to El Dorado County Fair Auction Committee. Give checks to Warden. Carter and Feathers will make sure they get to the auction.
  - E. Volunteering Opportunities at the fair. A few couldn't sign up on Google Sheets. Fair binder with judging criteria and judging sheets will be in Board Room. Once the volunteers have signed up, Feathers will share the calendar with dates and times. Once judging is complete, return judging sheets to the Board Room.
    - i. Opening Ceremony: not reading the proclamations. We'll have a color guard and a girl from Ponderosa FFA singing National Anthem. The Roses and Miss EDC will perform ribbon cutting and open gates.
- 5. Preview Night: 6:30 pm** Kathy will speak about the Fair and all Sponsors. Supervisor Thomas will read the Proclamation. Dinner at 6:45. Need RSVPs.

6.

**Manager's Report**

- A. Fair Guides got delivered.
- B. Met with city officials and representatives from Jamboree Housing on May 18 regarding the housing project on Armory.
- C. Tannenbaum wants to know why we don't allow cannabis events at the fairgrounds. He wants to be placed on the agenda to discuss. Board – will not entertain cannabis events at the fairgrounds until at least the Federal Government approves cannabis as a legal item.
- D. Dunkak wants to change the name of our Maintenance Department to Facilities Department.
- E. We applied for a \$5,000 grant in conjunction with the speedway for the fireworks show from the County BOS. We will increase the length of the show by about 5 minutes.
- F. Forni Bathrooms will be done by the fair.
- G. Need help for Preview Night.

7. **Treasurers Report (May)**

- A. Kobervig: questioned the keypad for the man gate in RV Park. Homeless keep damaging the keypad. It's been replaced before. This is the last time as it is costly.  
Kobervig moved that the treasurer's report be approved. Davis seconded. Motion carried to approve.

8. **Maintenance Ad-Hoc**

- A. Trimming hedges around Board Room – wants to see out windows when standing up.
- B. Barn B – make level.
- C. Remove Blackberry vines: They have to stay as they are used for Agriculture Water Calculations.
- D. Armory Gate: would like a new gate at the entrance.
- E. Pig panels: we're disposing of the old ones (after the fair) and storing the new in another location so they aren't taking up space and are undercover.
- F. Many trees need trimming, they are in bad condition and breaking down. We shouldn't be maintaining memorial trees.
- G. Painting water tower one color.

9. **Adopt-a-Spot** – Judging on June 14 at 3:00 pm. Photo opportunity with the winner.

10. **Director's To/From**

Davis – what shirts are we wearing? Grey or White. Put Solar Panel discussion on October Agenda. (True up less in April 2023 than in April 2022.)

Willyard – where are the bars?

Carter – didn't fill in for volunteering at bars as she volunteers her time in the livestock area. Can do short stand-in stints.

11. **Adjourn meeting at 5:52 pm**

Karen Forni-Feathers

Karen Forni-Feathers, President

Kathy Dunkak

Kathy Dunkak, CEO

8/2/23

Date

8/2/2023

Date