

**MINUTES OF THE REGULAR MEETING FOR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC**

Wednesday, March 6, 2024

PRESENT: Warden, Forni-Feathers, Carter, Davis, Whitaker, Bloxsom, Kobervig, White, Willyard

MANAGER: Kathy Dunkak

OTHERS: Robin Cleveland, Amanda Koch, Heather Watson, Eric Freiberg, Kevin Jones, Brian Veerkamp, Heidi Mayerhofer, Jim & Barbara Kildow

EXCUSED: Witherow

1. **Call to Order at 4:32 pm**
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Record verification of legal meeting notice. Warden authenticated the verification.
 - D. Determine Quorum. Warden determined that the requirements for a quorum were met.
2. **Approve Agenda Previous Minutes and Consent Items**

Kobervig moved that the agenda, consent items, and previous meeting minutes be approved. Forni-Feathers seconded.
Motion carried and approved.
3. **Public Forum**
 - A. Two years of service gavel awarded to Forni-Feathers.
 - B. Dunkak presented that Kevin Jones from Lava Cap Winery was recommended by Fred Hunt as Interim Board of Directors in Hunts place. Jones was born and raised in Placerville, attended EDHS and was in 4-H. Graduated from Cal Poly in 2006 with a degree in Agriculture. He has children in the fair now and is involved with El Dorado Winery Association, Apple Hill Association and wants to be a part of the community promoting agriculture and sustainability. Kobervig has known him since he was young and thinks he'd be a good addition to our board.
 - C. Heidi Mayerhofer, from Senator Alvarado-Gils office is making their office available to us for needs. Senator Alvarado-Gil has introduced SB 1261 to support county fairs and what they provide to first responders. They will have a booth at this year's fair.
4. **Old Business – Conflict of Interest forms.** Directors that didn't get them filled out at February's meeting turned them in today.

Willyard is with the County Republican Committee
Kobervig none
White none
Forni-Feathers works for the Board of Supervisors
Carter works with Carter Kelly and is part of the Boys & Girls Club
Dunkak none
Davis none
Witherow works for El Dorado County
Whitaker none
Warden none
Bloxsom works for El Dorado Sheriff's Office
Forni-Feathers moved that the conflict of interests be accepted. Kobervig seconded. Motion carried and approved.
5. **New Business**
 - A. White attended her first WFA Conference and learned a lot. She attended Safe Space at Fairs. It was recommended that every fair should have an age policy – anyone under 18 needs an adult presence while at the fair – with the exception of livestock exhibitors; a clear bag policy. If you purchased your tickets online you had to check a box stating you would accompany any minors using your tickets. The clear bag policy and no unaccompanied minors policy have cut down the service calls by 80% for the California State Fair. Attendance was down but revenue was up (maybe because people felt safer and stayed longer).

White also attended Policy vs Procedure – labor laws, statement of operations: information on the website.
Also attended Year-Round events – these were larger fairgrounds with bigger venues.
Foundations of nonprofit – information on the website.
 - B. **Policy changes regarding Directors attending meetings via Zoom.**

When Directors attend Board Meetings via Zoom they need to be in a public location where others can attend with them and that location needs to be posted on the agenda 48 or 72 hours before the meeting. These attendees can be counted as part of the quorum and votes. If a Director needs to call in to attend a meeting, they may not be part of the quorum or vote on any items. Tabling policy change until April's meeting. Forni-Feathers will check the advance hours notification for Zoom meetings.

6. Manager's Report

- A. Dunkak sent around size requests for the Director's shirts for the coming fair.
- B. Has a meeting with Mary Cory and the Director of the Library to discuss potential disposal of the Organ.
- C. News from our office: Amanda is expecting a Boy in August. Heather is back ¾ time.
- D. Hired a contractor to paint the trim on the lower grounds, the same color as the gatehouse trim.
- E. Beer tree cooler had condenser replaced: cost \$6300.
- F. Fair ticket sales went live on March 1.
- G. Lebec Engineering was hired to create the engineering and to bury the drainage canal bordering the fairgrounds and Forni property. We have ARPA funding to do this, however the project must be underway and funds committed by 12/31/2024.
- H. Wine competition is on March 22 with a reception at 6:00 pm. Please RSVP if you would like to attend.
- I. First race at the speedway is March 23rd. Their test and tune is on March 16.
- J. Dunkak Leaving for vacation on March 7.

7. Treasurers Report

Everything looks good and normal. Davis: utilities are coming in under budget? Kobervig: questioned check to Fireworks vendor.

Warden: Water tank at Henningsen Arena – cost was for supplies to fix leak.

White moved that the Treasurer's Report be accepted. Davis seconded. Motion carried and approved.

8. Ad Hoc Committee Chair Reports

- A. Grounds Committee will tour the grounds in April. Willyard, Wigglesworth, Carter and Dunkak.

9. Director's To/From

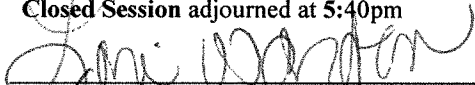
Forni-Feathers: Ag Department is hosting their Ag Round Table Dinner is Thursday, April 11 at 5:30, American Legions Hall in Greenstone. RSVP to Robin. They ask for a \$10 donation. Sustainability of Agriculture will be topic for speakers.

Blossom: Went through fair time rules with Dunkak. EDSO will have multiple staff members during evenings of Fair, Thursday through Sunday. People gave good feedback after last year's Fair. They felt safer and stayed longer. They are going to put up concrete delineators at gates to funnel people through more safely. Posting law enforcement at gates. Loves the clear bag policy. New SSO with different classifications to help with homeless coming from Navigation Center beginning March 25. Starting with 2 and then going to 5 staff positions. They will be working the Navigation Center, County Library, Fair. They will identify issues. If something happens at the Fairgrounds we are still to call PPD. If PPD is unable to handle issue EDSO will step in.

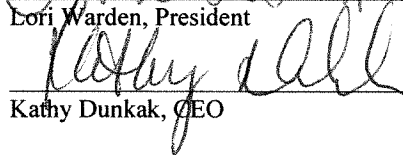
10. Adjourn meeting at 5:17 pm.

11. Closed Session – Board directed Dunkak to continue with property negotiations.

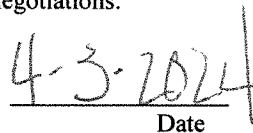
12. Closed Session adjourned at 5:40pm



 Lori Warden, President



 Kathy Dunkak, CEO



 Date



 Date