

# El Dorado County Fair & Event Center



A 501 (c) (3) Nonprofit | 100 Placerville Drive, Placerville CA 95667 | Office: Monday - Friday | (530) 621-5860 | [eldoradocountyfair.org](http://eldoradocountyfair.org)

(Please Print)

Organization Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_ Title: \_\_\_\_\_

Person Signing Contract: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Event Info #: \_\_\_\_\_

Email: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ Event Name (or Description): \_\_\_\_\_

Date(s) First Choice: \_\_\_\_\_ Date(s) Second Choice: \_\_\_\_\_

Setup Time (Arrival): \_\_\_\_\_ Teardown Time (Departure): \_\_\_\_\_

Beginning Time of Event: \_\_\_\_\_ Ending Time of Event: \_\_\_\_\_

## Building/Area (Select all that apply to your reservation)

<input type="checkbox"/> American Legion Oak	<input type="checkbox"/> Chuck Wagon Kitchen	<input type="checkbox"/> Log Cabin	<input type="checkbox"/> Milton Pavilion Equestrian Use Only
<input type="checkbox"/> Apple Tree	<input type="checkbox"/> Concession Row Blacktop	<input type="checkbox"/> Main Lawn	<input type="checkbox"/> Organ Room
<input type="checkbox"/> Avenue Blacktop	<input type="checkbox"/> Concession Stand # _____	<input type="checkbox"/> Main Lawn, Apple Tree, Beer Tree	<input type="checkbox"/> Organ Room Lawn Area
<input type="checkbox"/> Back Lawn	<input type="checkbox"/> Corker Building	<input type="checkbox"/> Mark D Forni Bldg WITH KITCHEN	<input type="checkbox"/> Pavilion D
<input type="checkbox"/> Barn D	<input type="checkbox"/> Fairgrounds Lower (includes buildings)	<input type="checkbox"/> Mark D Forni Bldg WITHOUT KITCHEN	<input type="checkbox"/> Plaza
<input type="checkbox"/> Beer Tree	<input type="checkbox"/> Fairgrounds Concert Rate (includes only Corker Bldg)	<input type="checkbox"/> Mark D Forni KITCHEN ONLY	<input type="checkbox"/> Tiki Shack
<input type="checkbox"/> Board Room	<input type="checkbox"/> Floriculture Bldg	<input type="checkbox"/> Marshall Reception Hall WITH KITCHEN	<input type="checkbox"/> Tiki Stage
<input type="checkbox"/> Board Room Lawn Area	<input type="checkbox"/> Grandstand	<input type="checkbox"/> Marshall Reception Hall WITHOUT KITCHEN	<input type="checkbox"/> Vicini Family Pavilion A   B
<input type="checkbox"/> Breezeway	<input type="checkbox"/> Henningsen Arena Equestrian Use Only	<input type="checkbox"/> Marshall Reception Hall KITCHEN ONLY	<input type="checkbox"/> Wine Garden

## Services/Amenities (Select all that apply to your reservation)

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Bar (8' X 2') # _____     | <input type="checkbox"/> Forklift w/Operator    | <input type="checkbox"/> Propane BBQ             | <input type="checkbox"/> Tables 4 Foot # _____            |
| <input type="checkbox"/> Bar (Octagon) # _____     | <input type="checkbox"/> PA System              | <input type="checkbox"/> Stage Showmobile        | <input type="checkbox"/> Tables Picnic # _____            |
| <input type="checkbox"/> Bleachers Inside # _____  | <input type="checkbox"/> Pens Small (5' X 5')   | <input type="checkbox"/> Stage 3' High           | <input type="checkbox"/> Tables Round # _____             |
| <input type="checkbox"/> Bleachers Outside # _____ | <input type="checkbox"/> Pens Large (10' X 10') | <input type="checkbox"/> Stage 1' High           | <input type="checkbox"/> Ticket Booth Blue Gate           |
| <input type="checkbox"/> Chairs Indoor # _____     | <input type="checkbox"/> Pens Horse (12' X 12') | <input type="checkbox"/> Tables Cocktail # _____ | <input type="checkbox"/> Ticket Booth Movable             |
| <input type="checkbox"/> Chairs Outdoor # _____    | <input type="checkbox"/> Pipe and Drape         | <input type="checkbox"/> Tables 8 Foot # _____   | <input type="checkbox"/> Tractor w/Operator               |
| <input type="checkbox"/> Dumpster                  | <input type="checkbox"/> Portable Radios        | <input type="checkbox"/> Tables 6 Foot # _____   | <input type="checkbox"/> Insurance Purchased through Fair |

## Marquee (Signage will be put up Sunday Afternoon and will come down the following Sunday Afternoon):

- Marquee (single-sided stationary) Week(s): \_\_\_\_\_
- Marquee (double-sided mobile) Week(s): \_\_\_\_\_

## Food and Beverage: (Check all that apply)

- Selling Food  Serving Food
- **Public Health Permit May Be Required.** Contact Environmental Mgmt.: 2850 Fairlane Ct., Placerville, CA 95667 | Phone: 530-621-5300 | FAX: 530-642-1531
- Selling Alcohol (Additional Insurance is Required)  Serving Alcohol (Additional Insurance is Required)
- **ABC Permit May Be Required.** Contact ABC 3321 Power Inn Road, Suite 230, Sacramento, CA 95826 | (916) 227-2002 | [SAC.Direct@abc.ca.gov](mailto:SAC.Direct@abc.ca.gov)

Users of the Fairgrounds must provide a certificate of insurance in the amount of not less than \$1,000,000 combined single limits, bodily injury, and property damage, listing the State of California, the County of El Dorado, and the El Dorado County Fair Association, their agents, servants and employees as additionally insured.

Please write in the space below any additional notes or requests.