



2019 Concession Application

July 4, 2019 4:00 – 10:00 pm at El Dorado County Fair & Event Center

Turn in applications to email: heather@eldoradocountyfair.org

Mail/In Person: 100 Placerville Drive, Placerville, CA 95667 P. 530.621.5860

Concession fees are based on 20% of gross sales after subtraction of sales tax, for which the concessionaire is responsible. Settlement is due in the Fair Office after your final "z." **A minimum of \$50.00 which is due with application.**

Company name _____

Contact Person _____

Mailing Address _____

Phone _____ Email _____

Total dimensions of operation _____ Power needs (20, 50, 60, 70 or 110 amp) _____

Menu & Prices _____

Insurance: Please choose one of the following options

Provide own: _____ CFSA Master List #: _____ Purchase via fair: _____ (*current rate is \$43 for General Liability*)

A Certificate of Insurance for general liability is mandatory for all vendors and must be submitted directly from your agent to the Fair Office. **All vendors will be required to provide \$1,000,000 public liability insurance naming the El Dorado County Fair, County of El Dorado, & the State of California as additionally insured.**

Health Permit: You must turn in a completed Health Permit (TFF) when you turn in your application **along with a check made out to Environmental Management in the amount of \$164.**

Method of Payment:

Check # _____ Please make checks out to **EDCF or El Dorado County Fair**

Credit Card Visa _____ MC _____ (+ \$2.00 Convenience Fee)

Credit Card # _____ CID # _____ Exp. Date _____

Name on Card _____

Credit Card Billing Address _____

(Include city, state and zip)

Authorized Signature _____

Date _____ Receipt # _____ Total Paid _____ Initials _____

Health Permit (TFF) _____ Sellers Permit (BOE410D) _____ Insurance _____



COMMUNITY DEVELOPMENT AGENCY

ENVIRONMENTAL MANAGEMENT DIVISION

<http://www.edcgov.us/EMD/>

PLACERVILLE OFFICE:

2850 Fairlane Court
Placerville, CA 95667
(530) 621-5300
(530) 642-1531 Fax

LAKE TAHOE OFFICE:

3368 Lake Tahoe Blvd., Suite 303
South Lake Tahoe, CA 96150
(530) 573-3450
(530) 542-3364 Fax

[email: emd.info@edcgov.us](mailto:emd.info@edcgov.us)

APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT FOR COMMUNITY EVENTS

The completed application (and permit fees) must be submitted to the Event Coordinator. When there is no Event Coordinator please submit the application to Environmental Management at least 14 business days before an event. Applications received within five days of an event will be subject to a 25% penalty (applies to single event permit fees) or denial of permit.

TYPE OF PERMIT:

DESCRIPTION		PROGRAM ELEMENT (click for fee table)	CHECK ONE
Single Event	Non-Potentially Hazardous Foods	1513	
Single Event	Potentially Hazardous Foods	1512	
Single Event within 5 days of Event	Potentially Hazardous Foods	1518	
Certified Farmer's Market	Seasonal April - December	1511	
Temp Food Annual Permit (Valid January – December)	Non-Potentially Hazardous Foods	1519	
Temp Food Annual Permit (Valid January – December)	Potentially Hazardous Foods	1520	
Cottage Food Operator	Temporary Event Application Only	N/A – no fee	
EDC Caterer, Mobile Unit or Food Facility w/catering permit	Temporary Event Application Only	N/A – no fee	

Name of Event: _____

Start Date of Event: _____ End Date of Event: _____ Hours of Operation: _____

Location of Event: _____

Booth / Business Name: _____

Booth Operator Name: _____

Booth / Business Mailing Address: _____

Booth / Business Phone Numbers: _____
Landline Cell

Booth Operator's Email Address: _____

I have read and understand the attached information and will comply with the requirements of the [California Retail Food Code](#).

Applicant Signature _____ Date _____

Amount Paid:	Date Collected:	Invoice#:	TE #/ BO #/ FA #:
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APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT
FOR COMMUNITY EVENTS

Facilities with a current permit in El Dorado County can skip to Page 4 – Food Table

A probe thermometer must be present in the food booth to monitor the internal temperature of potentially hazardous foods. Cold-held foods must be 45° F or below and hot-held foods must be held above 135° F.

1. Describe the number, location and setup of hand washing facilities to be used by the Temporary Food Facility (TFF) workers:

2. Describe the location and setup of utensil washing:

3. Identify the source of the potable water supply and please describe how the water will be stored and distributed:

4. Describe how and where the wastewater from hand washing/utensil washing will be collected, stored and disposed:

5. Describe the location of the nearest restrooms and janitorial areas:

6. Describe the floors, walls, and ceiling surfaces and the lighting within the TFF food booth:

Please add any additional information about your TFF food booth that should be considered (e.g. non-commercial equipment to be used, etc.) Additionally, please complete the Food Table accompanying this page – list all food and beverage items (including ice) to be prepared and served. Attach a separate sheet if necessary. (Note: Any changes to the menu must be submitted and approved by this office at least 10-days prior to the event).

****For complete Temporary Food Facility Requirements, refer to the California Retail Food Code****

APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT
FOR COMMUNITY EVENTS - FOOD TABLE

Must be completed by all applicants

List All Food and Beverage Items (include condiments and ice)	Where are you getting the food/beverages from	How are you transporting the Potentially Hazardous food/beverage	How will the Potentially Hazardous foods be kept hot or cold while in booth	How and where will food be cooked	Where will the food be prepared or assembled

SWAP MEETS, FLEA MARKETS, OR SPECIAL EVENTS CERTIFICATION

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

People who sell merchandise in California are generally required to hold a seller's permit.

You **may not** sell at this event unless you have a seller's permit or are not required to hold a permit. You are required to have a permit if you are selling, even temporarily, new or handcrafted items or used items you purchased for the purpose of reselling to others. You are not required to hold a permit if you are only making "occasional" sales, selling products that are not taxable when sold at retail, or selling on behalf of a section 6015 retailer.

You may electronically register for a seller's permit at no cost to you by visiting our website at www.cdtfa.ca.gov. To find a California Department of Tax and Fee Administration (CDTFA) office near you, call our Customer Service Center at 1-800-400-7115 (TTY:711) or visit our website. If you obtain a temporary seller's permit, the business address on your temporary permit should be the address of the temporary selling location and the mailing address should be your permanent place of business or residence.

Occasional and Nontaxable Sales—Occasional sellers are usually people who are not required to hold a seller's permit because they will not be making a series of qualifying sales. A person who has cleared their garage of used items *accumulated for their own use* and who sells *only* those items would usually qualify as an occasional seller, provided they make sales no more than twice in a 12-month period. Some sellers who make only nontaxable sales are also not required to hold seller's permits. Examples include sellers of fresh produce or other cold food products sold "to go." Please note, however, some food sales are taxable, including sales of food for consumption in places where admission is charged.

Section 6015 Retailers—Revenue and Taxation Code section 6015 relieves certain individuals of the requirement to obtain a seller's permit when: (1) the product supplier is a CDTFA approved section 6015 retailer, (2) the product supplier reports and pays tax on the actual "retail selling price," (3) the individual is selling only those items purchased from the section 6015 retailer, and (4) the individual provides the name of the product supplier. Typical section 6015 retailers include multi-level marketing retailers that solicit sales through a network of individual salespeople/representatives (for example, Avon, Tupperware).

Verification of a seller's status is required by law. Please complete all four sections of this form. Please print.

1. EVENT INFORMATION

EVENT NAME AND PLACE

EVENT DATE(S)

TABLE/BOOTH/LOCATION ID NUMBER

2. VENDOR/EXHIBITOR INFORMATION

OWNER'S NAME

MAILING ADDRESS (street number or P.O. box)

(city, state and ZIP code)

TELEPHONE NUMBER

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DRIVER LICENSE NUMBER OR STATE ID NUMBER AND STATE

TYPE OF BUSINESS, DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED

3. STATUS—Check appropriate boxes, and provide requested information

- I hold a valid seller's permit. My number is: **S** _____
- No sales of tangible personal property are being made or solicited at this event.
- I am not required to hold a seller's permit because:
 - My retail product sales are not subject to tax My sales are exempt occasional sales
 - I sell on behalf of a section 6015 retailer _____

4. CERTIFICATION—Partners/additional sellers, complete a separate copy of this form

The above statements are certified to be correct to the best knowledge and belief of the undersigned.

NAME (type or print)

TITLE

SIGNATURE

DATE

Annual Privacy Notice – No Action Needed

Your account records are covered by state laws that protect your privacy. The Information Practices Act (Civil Code §1798.17) requires the California Department of Tax and Fee Administration (CDTFA) to notify you each year of your privacy rights.

The CDTFA administers many of the state's tax and fee laws. We ask you for your information (when you apply for your permit, certificate, license or renewal, relief request, payment plan, offer in compromise, settlement, or other applications) that is either required by law, or is used for our registration records. We will use the information to determine whether you are paying the correct amount of taxes and fees, or to collect any amounts you owe. You must provide all information requested, including your social security number (used for identification purposes [see Title 42 U.S. Code section 405(c)(2)(C)(i)]). A complete list of the California Revenue and Taxation Codes authorizing the CDTFA to maintain your information for the administration of its programs is available on our website at www.cdtfa.ca.gov/formspubs/cdtfa324gen.pdf.

What happens if I don't provide the information?

Your application for a permit, certificate, license, relief request, payment plan, or other programs may not be processed if your information is incomplete. If you are not able to file your required returns, you may have to pay penalties and interest. You may owe more taxes or fees, or receive a smaller refund, if you do not provide the requested information to support your exemptions, credits, exclusions, or adjustments.

If you provide fraudulent information, civil penalties may apply and you may be subject to criminal prosecution.

Can anyone else see my information?

Yes; while your records are covered by state laws that protect your privacy, the CDTFA may share information regarding your account with specific local, state, and federal government agencies, or companies contracted and authorized to represent the government agencies.

We may release the information printed on your permit, certificate, or license, such as your account type, start and closeout dates, and the names of business owners or partners (unless otherwise protected from disclosure), to the public. When you sell a business, we may give the buyer or other involved parties information regarding any of your outstanding tax liabilities.

With your written permission, we can release some or all of the information regarding your account to anyone you designate.

Can I review my records?

Yes. Requests should be made in writing to your closest CDTFA office or responsible official listed below. For a complete listing of our locations or a copy of the publication [58A](#), *How to Inspect and Correct Your Records*, visit us at www.cdtfa.ca.gov, or call our **Customer Service Center at 1-800-400-7115 (TTY:711)**, Monday through Friday, 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays. You may contact the CDTFA's Disclosure Office at:

Disclosure Office, MIC:82
California Department of Tax and Fee Administration
PO Box 942879
Sacramento, CA 94279-0082
1-916-445-2918

Who is responsible for maintaining my records?

The officials listed below are responsible for maintaining your records.

Sales and Use Tax

California Department of
Tax and Fee Administration
Field Operations Division, MIC:47
PO Box 942879
Sacramento, CA 94279-0047
1-916-322-4899

Special Taxes and Fees

California Department of
Tax and Fee Administration
Business Tax and Fee Division
Deputy Director, MIC:57
PO Box 942879
Sacramento, CA 94279-0057
1-916-445-1441

Property Tax

California State Board of Equalization
Property Tax Department
Deputy Director, MIC:63
PO Box 942879
Sacramento, CA 94279-0063
1-916-274-3372