

**MINUTES OF THE MEETING FOR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC
WEDNESDAY, DECEMBER 7, 2016 AT 5:30 PM
THE BOARD ROOM ON THE EL DORADO COUNTY FAIRGROUNDS
100 PLACERVILLE DRIVE, PLACERVILLE, CA.**

PRESENT: Carter, Whitaker, McGuire, Owen, Kobervig, Forni-Feathers, Bradley, Hunt, Witherow, Denton

EXCUSED: Davis

ABSENT:

MANAGER: Jody W. Gray

OTHERS: Kathy Jurgens, John Marino

I. CALL TO ORDER:

RECORD VERIFICATION OF LEGAL MEETING NOTICE:

Gray authenticated the verification.

QUORUM REQUIREMENTS MET:

Carter determined that the requirements for a quorum were met.

II. APPROVE AGENDA

Witherow moved that the agenda be approved, Whitaker seconded; motion carried to approve.

III. APPROVE MINUTES OF OCTOBER 2016 REGULAR MEETING:

Bradley moved that the minutes be approved, Whitaker seconded; motion carried to approve.

IV. PUBLIC FORUM:

None.

V. CORRESPONDENCE: Thank you letter from 4H exhibitor, Merrick Ladley, the board purchased pig from, Thank you from Cougar Band Aids for our donation to their fundraiser.

VI. OLD BUSINESS

A. Crab Feed Report:

Gray thanked the board members who helped at the Capital Bar, as it was very busy. Carter suggested a non-alcoholic bar for water and sodas. The Crab Feed was hugely successful.

VII. NEW BUSINESS

A. Recommendation to approve 2017 Budget: Whitaker moved the budget be approved, McGuire seconded; motion carried to approve.

B. Recommendation to approve execution of CFFA Master Project Agreement. Bradley moved the agreement be executed; Denton seconded; motion carried to approve.

C. Recommendation to approve Fair Association members for 2017. No new members.

D. Recommendation to approve of 2017 Board Meeting Dates. The May date may change from May 2, Gray will confirm with board. Kobervig moved the dates be approved pending verification of May date; Denton seconded; motion carried to approve.

E. Appoint Nominating Committee for 2017 Executive Director Positions (President, VP & Treasurer); Kobervig, Forni-Feathers & Hunt were appointed. Whitaker moved to accept appointments; Witherow seconded; motion carried to approve.

VIII. TREASURER'S REPORT

A. Approval of Expenditures for Oct 22, 2016 – Nov 30, 2016.

Denton moved for approval, Kobervig seconded; motion carried to approve.

IX. MANAGER'S REPORT

Gray outlined her recent meeting with county CAO staff regarding our liability insurance premium. They have agreed to amortize the balance over 10 years. County will provide written agreement with details.

Gray reminded the board the fairgrounds will be closed for the holiday/furlough days from December 19 – Jan 2nd.

Gray advised the board if anyone is interested in attending the WFA convention in Reno this year that registration needed to be complete by the 16th of December.

Gray advised the board that Ann McMillan has been out of the office, returning after the first of the year. She is in PA assisting her mother after an injury.

Gray shared that WFA awarded the fair with at least two (2) outstanding awards for Guest Services/Code Adam program that we have implemented, and asked us to speak at the convention.

Gray shared details regarding Public Records Request submitted to county by CIFAC regarding the fairground's projects in past and in future.

X. DIRECTOR'S REPORT

Forni-Feathers: Pass

Hunt: Pass

Bradley: Pass

Owen: Pass

McGuire: Shared history regarding CFFA. He was recently selected as VP of that organization's board.

Whitaker: Since his position is up for appointment by the new County Supervisor of District 1, he wanted to share his appreciation for everyone's help and friendship. He is hoping for a re-appointment.

Carter: Pass

Davis: Excused

Kobervig: Predicts a great fair. Her Christmas tree farm sold out in 2 weeks, 1st time in 18 years. Shoppers were happy and positive.

Denton: Wishes everyone a very Merry Christmas.

Witherow: Pass

XII. 6:40 PM MEETING ADJOURNED.

Tom Davis, President

Date

Jody W. Gray, CEO

Date