

# Buckles & BBQ

## July 22, 2018

### 2018 Concession Application

July 22, 2018 at El Dorado County Fair & Event Center Set up 8:00 am - 10:00 am, Event 11:00 am - 4:00 pm  
100 Placerville Drive, Placerville, CA 95667 P. 530.621.5860

Concession fees are based on 20% of gross sales after subtraction of sales tax, for which the concessionaire is responsible. The Fairgrounds staff will "z" your cash registers prior to opening of the event and will "z" at the closing of the event. Settlement is due in the Fair Office after your final "z." **A minimum of \$50.00 which is due with application.**

Company name \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Total dimensions of operation \_\_\_\_\_ Power needs \_\_\_\_\_

Any other needs (RV, water, etc) \_\_\_\_\_

Menu & Prices \_\_\_\_\_

**Insurance:** Please choose one of the following options

- Provide Own \_\_\_\_\_
- CFSA Master List # \_\_\_\_\_
- Purchase via Fair - \$43 General Liability \_\_\_\_\_

A Certificate of Insurance for general liability is mandatory for all vendors and must be submitted directly from your agent to the Fair Office. **All vendors will be required to provide \$1,000,000 public liability insurance naming the El Dorado County Fair, County of El Dorado, & the State of California as additionally insured.**

**Health Permit:** You must turn in a completed Health Permit (TFF) when you turn in your application **along with a check made out to Environmental Management in the amount of \$164.**

**Method of Payment:**

Check # \_\_\_\_\_ Please make checks out to **EDCF** or **El Dorado County Fair**

Credit/Debit Card (+ \$2.00 Fee) Visa \_\_\_\_\_ MC \_\_\_\_\_ Name on Card \_\_\_\_\_

Credit Card # \_\_\_\_\_ CID # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Credit Card Billing Address \_\_\_\_\_

**(Include city, state and zip)**

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_ Receipt # \_\_\_\_\_ Total Paid \_\_\_\_\_ Initials \_\_\_\_\_

Health Permit (TFF) \_\_\_\_\_ Sellers Permit (BOE410D) \_\_\_\_\_ Insurance \_\_\_\_\_

**SWAP MEETS, FLEA MARKETS, OR  
SPECIAL EVENTS CERTIFICATION**

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

People who sell merchandise in California are generally required to hold a seller's permit.

You **may not** sell at this event unless you have a seller's permit or are not required to hold a permit. You are required to have a permit if you are selling, even temporarily, new or handcrafted items or used items you purchased for the purpose of reselling to others. You are not required to hold a permit if you are only making "occasional" sales, selling products that are not taxable when sold at retail, or selling on behalf of a section 6015 retailer.

You may electronically register for a seller's permit at no cost to you by visiting our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov). To find a California Department of Tax and Fee Administration (CDTFA) office near you, call our Customer Service Center at 1-800-400-7115 (TTY:711) or visit our website. If you obtain a temporary seller's permit, the business address on your temporary permit should be the address of the temporary selling location and the mailing address should be your permanent place of business or residence.

**Occasional and Nontaxable Sales**—Occasional sellers are usually people who are not required to hold a seller's permit because they will not be making a series of qualifying sales. A person who has cleared their garage of used items *accumulated for their own use* and who sells *only* those items would usually qualify as an occasional seller, provided they make sales no more than twice in a 12-month period. Some sellers who make only nontaxable sales are also not required to hold seller's permits. Examples include sellers of fresh produce or other cold food products sold "to go." Please note, however, some food sales are taxable, including sales of food for consumption in places where admission is charged.

**Section 6015 Retailers**—Revenue and Taxation Code section 6015 relieves certain individuals of the requirement to obtain a seller's permit when: (1) the product supplier is a CDTFA approved section 6015 retailer, (2) the product supplier reports and pays tax on the actual "retail selling price," (3) the individual is selling only those items purchased from the section 6015 retailer, and (4) the individual provides the name of the product supplier. Typical section 6015 retailers include multi-level marketing retailers that solicit sales through a network of individual salespeople/representatives (for example, Avon, Tupperware).

**Verification of a seller's status is required by law. Please complete all four sections of this form. Please print.**

**1. EVENT INFORMATION**

EVENT NAME AND PLACE

EVENT DATE(S)

TABLE/BOOTH/LOCATION ID NUMBER

**2. VENDOR/EXHIBITOR INFORMATION**

OWNER'S NAME

MAILING ADDRESS (*street number or P.O. box*)

(*city, state and ZIP code*)

TELEPHONE NUMBER

(       )

DRIVER LICENSE NUMBER OR STATE ID NUMBER AND STATE

TYPE OF BUSINESS, DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED

**3. STATUS**—*Check appropriate boxes, and provide requested information*

- I hold a valid seller's permit. My number is: **S** \_\_\_\_\_
- No sales of tangible personal property are being made or solicited at this event.
- I am not required to hold a seller's permit because:
  - My retail product sales are not subject to tax       My sales are exempt occasional sales
  - I sell on behalf of a section 6015 retailer \_\_\_\_\_

**4. CERTIFICATION**—*Partners/additional sellers, complete a separate copy of this form*

*The above statements are certified to be correct to the best knowledge and belief of the undersigned.*

NAME (*type or print*)

TITLE

SIGNATURE

DATE

## Annual Privacy Notice – No Action Needed

**Your account records are covered by state laws that protect your privacy. The Information Practices Act (Civil Code §1798.17) requires the California Department of Tax and Fee Administration (CDTFA) to notify you each year of your privacy rights.**

The CDTFA administers many of the state's tax and fee laws. We ask you for your information (when you apply for your permit, certificate, license or renewal, relief request, payment plan, offer in compromise, settlement, or other applications) that is either required by law, or is used for our registration records. We will use the information to determine whether you are paying the correct amount of taxes and fees, or to collect any amounts you owe. You must provide all information requested, including your social security number (used for identification purposes [see Title 42 U.S. Code section 405(c)(2)(C)(i)]). A complete list of the California Revenue and Taxation Codes authorizing the CDTFA to maintain your information for the administration of its programs is available on our website at [www.cdtfa.ca.gov/formspubs/cdtfa324gen.pdf](http://www.cdtfa.ca.gov/formspubs/cdtfa324gen.pdf).

### What happens if I don't provide the information?

Your application for a permit, certificate, license, relief request, payment plan, or other programs may not be processed if your information is incomplete. If you are not able to file your required returns, you may have to pay penalties and interest. You may owe more taxes or fees, or receive a smaller refund, if you do not provide the requested information to support your exemptions, credits, exclusions, or adjustments.

If you provide fraudulent information, civil penalties may apply and you may be subject to criminal prosecution.

### Can anyone else see my information?

Yes; while your records are covered by state laws that protect your privacy, the CDTFA may share information regarding your account with specific local, state, and federal government agencies, or companies contracted and authorized to represent the government agencies.

We may release the information printed on your permit, certificate, or license, such as your account type, start and closeout dates, and the names of business owners or partners (unless otherwise protected from disclosure), to the public. When you sell a business, we may give the buyer or other involved parties information regarding any of your outstanding tax liabilities.

With your written permission, we can release some or all of the information regarding your account to anyone you designate.

### Can I review my records?

**Yes. Requests should be made in writing to your closest CDTFA office or responsible official listed below.** For a complete listing of our locations or a copy of the publication [58A, How to Inspect and Correct Your Records](#), visit us at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov), or call our **Customer Service Center at 1-800-400-7115 (TTY:711)**, Monday through Friday, 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays. You may contact the CDTFA's Disclosure Office at:

Disclosure Office, MIC:82  
California Department of Tax and Fee Administration  
PO Box 942879  
Sacramento, CA 94279-0082  
1-916-445-2918

### Who is responsible for maintaining my records?

The officials listed below are responsible for maintaining your records.

#### Sales and Use Tax

California Department of  
Tax and Fee Administration  
Field Operations Division, MIC:47  
PO Box 942879  
Sacramento, CA 94279-0047  
1-916-322-4899

#### Special Taxes and Fees

California Department of  
Tax and Fee Administration  
Business Tax and Fee Division  
Deputy Director, MIC:57  
PO Box 942879  
Sacramento, CA 94279-0057  
1-916-445-1441

#### Property Tax

California State Board of Equalization  
Property Tax Department  
Deputy Director, MIC:63  
PO Box 942879  
Sacramento, CA 94279-0063  
1-916-274-3372



# COMMUNITY DEVELOPMENT AGENCY

## ENVIRONMENTAL MANAGEMENT DIVISION

<http://www.edcgov.us/EMD/>

**PLACERVILLE OFFICE:**

2850 Fairlane Court  
Placerville, CA 95667  
(530) 621-5300  
(530) 642-1531 Fax

**LAKE TAHOE OFFICE:**

3368 Lake Tahoe Blvd., Suite 303  
South Lake Tahoe, CA 96150  
(530) 573-3450  
(530) 542-3364 Fax

[email: emd.info@edcgov.us](mailto:emd.info@edcgov.us)

## APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT FOR COMMUNITY EVENTS

The completed application (and permit fees) must be submitted to the Event Coordinator. When there is no Event Coordinator please submit the application to Environmental Management at least 14 business days before an event. Applications received within five days of an event will be subject to a 25% penalty (applies to single event permit fees) or denial of permit.

**TYPE OF PERMIT:**

DESCRIPTION		PROGRAM ELEMENT (click for fee table)	CHECK ONE
Single Event	Non-Potentially Hazardous Foods	<a href="#">1513</a>	
Single Event	Potentially Hazardous Foods	<a href="#">1512</a>	
Single Event within 5 days of Event	Potentially Hazardous Foods	<a href="#">1518</a>	
Certified Farmer's Market	Seasonal April - December	<a href="#">1511</a>	
Temp Food Annual Permit (Valid January – December)	Non-Potentially Hazardous Foods	<a href="#">1519</a>	
Temp Food Annual Permit (Valid January – December)	Potentially Hazardous Foods	<a href="#">1520</a>	
Cottage Food Operator	Temporary Event Application Only	N/A – no fee	
EDC Caterer, Mobile Unit or Food Facility w/catering permit	Temporary Event Application Only	N/A – no fee	

Name of Event: \_\_\_\_\_

Start Date of Event: \_\_\_\_\_ End Date of Event: \_\_\_\_\_ Hours of Operation: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Booth / Business Name: \_\_\_\_\_

Booth Operator Name: \_\_\_\_\_

Booth / Business Mailing Address: \_\_\_\_\_

Booth / Business Phone Numbers: \_\_\_\_\_  
Landline Cell

Booth Operator's Email Address: \_\_\_\_\_

***I have read and understand the attached information and will comply with the requirements of the [California Retail Food Code](#).***

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Amount Paid:	Date Collected:	Invoice#:	TE #/ BO #/ FA #:
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**APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT**  
**FOR COMMUNITY EVENTS**

Facilities with a current permit in El Dorado County can skip to Page 4 – Food Table

***A probe thermometer must be present in the food booth to monitor the internal temperature of potentially hazardous foods. Cold-held foods must be 45° F or below and hot-held foods must be held above 135° F.***

1. Describe the number, location and setup of hand washing facilities to be used by the Temporary Food Facility (TFF) workers:

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2. Describe the location and setup of utensil washing:

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3. Identify the source of the potable water supply and please describe how the water will be stored and distributed:

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4. Describe how and where the wastewater from hand washing/utensil washing will be collected, stored and disposed:

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5. Describe the location of the nearest restrooms and janitorial areas:

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6. Describe the floors, walls, and ceiling surfaces and the lighting within the TFF food booth:

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***Please add any additional information about your TFF food booth that should be considered (e.g. non-commercial equipment to be used, etc.) Additionally, please complete the Food Table accompanying this page – list all food and beverage items (including ice) to be prepared and served. Attach a separate sheet if necessary. (Note: Any changes to the menu must be submitted and approved by this office at least 10-days prior to the event).***

**\*\*For complete Temporary Food Facility Requirements, refer to the California Retail Food Code\*\***



**APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT**  
**FOR COMMUNITY EVENTS - FOOD TABLE**

**Must be completed by all applicants**

List All Food and Beverage Items (include condiments and ice)	Where are you getting the food/beverages from	How are you transporting the Potentially Hazardous food/beverage	How will the Potentially Hazardous foods be kept hot or cold while in booth	How and where will food be cooked	Where will the food be prepared or assembled