

# El Dorado County Fair & Event Center



A 501 c 3 Nonprofit | 100 Placerville Drive, Placerville CA 95667 | Office: Monday - Friday | (530) 621-5860 | [eldoradocountyfair.org](http://eldoradocountyfair.org)

(Please Print)

Event Name (or description): \_\_\_\_\_ Today's Date: \_\_\_\_\_

Organization/Business Name: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_ Title: \_\_\_\_\_

Person Signing Contract: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Event Info # (for the public): \_\_\_\_\_

Email: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ Est. out of County Attendance: \_\_\_\_\_ Est. RVs: \_\_\_\_\_ Est. Hotel Rooms: \_\_\_\_\_

Will you have vendors selling food/merchandise on grounds? Yes or No: \_\_\_\_\_

Date(s) First Choice: \_\_\_\_\_ Date(s) Second Choice: \_\_\_\_\_

Setup Time (Arrival): \_\_\_\_\_ Teardown Time (Departure): \_\_\_\_\_

Beginning Time of Event: \_\_\_\_\_ Ending Time of Event: \_\_\_\_\_

## Building/Area (Select all that apply to your reservation)

<input type="checkbox"/> American Legion Oak	<input type="checkbox"/> Concession Row Blacktop	<input type="checkbox"/> Main Lawn including Apple Tree & Beer Tree	<input type="checkbox"/> Organ Room
<input type="checkbox"/> Apple Tree	<input type="checkbox"/> Concession Stand _____ (stand #)	<input type="checkbox"/> Mark D Forni WITH Kitchen	<input type="checkbox"/> Organ Room Lawn Area
<input type="checkbox"/> Avenue Blacktop	<input type="checkbox"/> Corker Building	<input type="checkbox"/> Mark D Forni WITHOUT Kitchen	<input type="checkbox"/> Pavilion D
<input type="checkbox"/> Back Lawn	<input type="checkbox"/> Fairgrounds Lower (includes buildings)	<input type="checkbox"/> Mark D Forni KITCHEN ONLY	<input type="checkbox"/> Tiki Shack/Bar
<input type="checkbox"/> Barn D	<input type="checkbox"/> Fairgrounds Concert Rate (includes only Corker Bldg)	<input type="checkbox"/> Marshall Reception Hall WITH KITCHEN	<input type="checkbox"/> Plaza
<input type="checkbox"/> Beer Tree	<input type="checkbox"/> Grandstand	<input type="checkbox"/> Marshall Reception Hall WITHOUT KITCHEN	<input type="checkbox"/> Tiki Stage
<input type="checkbox"/> Breezeway	<input type="checkbox"/> Henningsen Arena Equestrian Use Only	<input type="checkbox"/> Marshall Reception Hall KITCHEN ONLY	<input type="checkbox"/> Vicini Family Pavilion A / B
<input type="checkbox"/> Chuck Wagon Kitchen	<input type="checkbox"/> Main Lawn	<input type="checkbox"/> Milton Pavilion Equestrian Use Only	<input type="checkbox"/> Wine Garden

## Services/Amenities (Select all that apply to your reservation)

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Bar (8' X 2') # _____     | <input type="checkbox"/> Dumpster # _____       | <input type="checkbox"/> Portable Radios # _____   | <input type="checkbox"/> Tables - 8 ft # _____               |
| <input type="checkbox"/> Bar (Octagon) # _____     | <input type="checkbox"/> PA System              | <input type="checkbox"/> Propane BBQ               | <input type="checkbox"/> Tables - 6 ft # _____               |
| <input type="checkbox"/> Bleachers Inside # _____  | <input type="checkbox"/> Pens Small (5' X 5')   | <input type="checkbox"/> Stage/Showmobile          | <input type="checkbox"/> Tables - picnic # _____             |
| <input type="checkbox"/> Bleachers Outside # _____ | <input type="checkbox"/> Pens Large (10' X 10') | <input type="checkbox"/> Stages 3' high # _____    | <input type="checkbox"/> Tables - round # _____              |
| <input type="checkbox"/> Chairs Indoor # _____     | <input type="checkbox"/> Pens Horse (12' X 12') | <input type="checkbox"/> Stages 1' high # _____    | <input type="checkbox"/> Art Panels (gray) (3' X 7') # _____ |
| <input type="checkbox"/> Chairs Outdoor # _____    | <input type="checkbox"/> Pipe & Drape # _____   | <input type="checkbox"/> Tables - cocktail # _____ |  |

## Marquees: Please see respective forms for more details.

- Marquee (single-sided stationary) **Date:** \_\_\_\_\_
- Marquee (electronic) **Date:** \_\_\_\_\_

## Food and Beverage: (Check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Selling Food   | <input type="checkbox"/> Selling Alcohol (additional insurance required)   |
| <input type="checkbox"/> Serving Food   | <input type="checkbox"/> Serving Alcohol (additional insurance required)   |
| <b>Public Health Permit May Be Required. Contact Environmental Management: P. (530) 621-5300 F. (530) 642-1531 2850 Fairlane Ct., Placerville, CA 95667</b> | <b>ABC Permit May Be Required. Contact ABC: (916) 227-2002 3321 Power Inn Road, Suite 230, Sacramento, CA 95826 <a href="mailto:SAC.Direct@abc.ca.gov">SAC.Direct@abc.ca.gov</a></b> |

Users of the Fairgrounds must provide a certificate of insurance in the amount of no less than \$1,000,000 combined single limits, bodily injury, and property damage, listing the State of California, the County of El Dorado, and the El Dorado County Fair Association, their agents, servants and employees as additionally insured.

Please write in the space below any additional notes or requests.