

**MINUTES OF THE REGULAR MEETING FOR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC**

Wednesday, November 2, 2022

PRESENT: Hunt, Whitaker, Carter, Davis, Witherow, Willyard, Warden, White, Kobervig
MANAGER: Kathy Dunkak
OTHERS: Robin Cleveland, Amanda Koch
EXCUSED: Forni-Feathers and McGuire

PLEDGE of ALLEGIANCE

1. Call to Order at 4:35

- A. Roll Call
- B. Record verification of legal meeting notice: Dunkak authenticated the verification.
- C. Determine Quorum: Dunkak determined that the requirements for a quorum were met.

2. Approve Agenda

Warden moved that the agenda be approved. Willyard seconded. Motion carried to approve.

3. Approve Minutes of Previous Meetings

Willyard moved that the agenda be approved. Warden seconded. All were in favor except Kobervig abstained. Motion carried to approve.

4. Public Forum:

- A. None

5. Correspondence

- A. Notification from CDFA regarding Fairground and Community Resilience Centers Funding, we were not picked for the funding to upgrade the Kitchen and restrooms in the Forni Building.
- B. Fairgrounds voted Best Local Attraction by Mountain Democrat readers.

6. Old Business

- A. Acknowledgement of Agreements.
All Acknowledged acceptance of new facility agreements.

7. New Business

Witherow made a motion to accept the policy changes (in red) discussed and made at September's board meeting retreat. Davis seconded. Motion carried to approve.

8. Manager's Report

- A. Addition of Adopt-a-Spot Ad-hoc committee. They will meet once each quarter to judge the gardens in regard to the best-maintained garden per quarter. And, meet each year 3-4 months before the fair to do a walk-through making notes of things that may get missed by staff.
Committee members: Feathers, Willyard, Warden, and White.
- B. No nominating committee is needed for 2023 as we have changed the terms to two years.
- C. Fire Camp has departed. This Fire Camp left the least amount of damage than any other camp. The biggest item was a gravel dump in the speedway. Forestry has agreed to pay for someone to move it to another location. Scott Russell will be moving it to a location with the speedway area.
Cancelations of facility events were \$80,000. We missed out on \$22,000 for parking at canceled race events.

- D. Dunkak plans to leave the \$575,000 revenue from the fair in the county account as a saving just in case it's needed in the future.
- E. With the revenue from Fire Camp, Dunkak has asked maintenance staff to make a list of things needed to be safer and more efficient.
- F. Status of Forni Building (ARPA funding). Carter-Kelly is getting the plans engineered and drawn up. Have added some lights. Going to add drop lighting that will be on a separate switch. Getting bids for sound equipment.
Board Room will most likely be done out of pocket.
- G. We will discuss solar panels at beginning of 2023. Will get bids at the first of the year.
- H. Crab Feed tickets are slowly selling. We are at 256 dine-in and 35 drive-throughs. John Sanders is making the chowder (we will purchase the ingredients) and John Olson (fair staff) is making the pasta.
- I. We have 2 events on December 17th that we will bartend for fundraising. We need some volunteers.
- J. Closed the week of Thanksgiving.
- K. Dunkak going to International Fair Convention from November 27 through the 30.

9. Treasurer's Report

Everything looks in order.

Kobervig made the motion to approve expenditures. Davis seconded. Motion carried to approve.

10. Directors' Report

Carter: Gold Rush Classic Jack Pot Hog Show and Lasagna Feed was a huge success. Families loved the fairgrounds. In addition to the show, they organized costume contests and that was a big hit. Heritage Foundation is going to increase hog panels.

Witherow: The youth attending this show (hog show) had such a great sense of responsibility. People are dying for the fairgrounds to open back up to the public.

Whitaker: Pass

Hunt: A family from eastern Oregon drove for 20 hours to attend the hog show. Would be nice to have a huge Jack Pot show which included all species.

Kobervig: None

Davis: Sierra at Tahoe will open this year.

Warden: Showed up to volunteer, not much help was needed. The raffle was done well, lasagna was good.

White: Appreciates working with a great group of Board Members.

Willyard: Wilbur Howe (Honorary Member). He and his wife came into the Fair and didn't see their normal parking space. They went to the office and said they were treated rudely. Happy Fire Camp is gone.

Adjourned at 5:32 PM

Karen Forni-Feathers
Karen Forni-Feathers, President

12/13/22
Date

Kathy Dunkak
Kathy Dunkak, CEO

12/12/2022
Date