

DATE: February 25, 2022
TO: BOARD OF DIRECTORS
FROM: Kathy Dunkak, Manager
SUBJECT: Board Meeting

The regular meeting of the El Dorado County Fair Association will be held on **Wednesday, March 2, 2022 at 4:30 PM, at the El Dorado County Fairgrounds (Final agenda will be posted at the Main Office of the El Dorado County Fairground, 100 Placerville Drive, Placerville, California (72 hours prior to meeting.)**

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provision of the Americans with Disabilities Act are requested to contact the office of the El Dorado County Fair Association 530-621-5860 or fair@eldoradocountyfair.org at least two working days prior to the meeting to ensure the proper arrangements can be made.

PLEDGE of ALLEGIANCE

1. **Call to Order**
 - A. Roll Call
 - B. Record verification of legal meeting notice
 - C. Determine Quorum
2. **Approve Agenda**
3. **Approve Minutes of Previous Meetings**
4. **Public Forum**
 - A. Opportunity for members of the Public to address the Board of Directors on any item pertaining to the Fair or Fair facilities. Those wishing to speak are requested to notify the President or CEO by the beginning of the meeting. No action may be taken. Persons requesting to be heard before the Board may be given a three-minute time limit to make their comments regarding a topic. Individuals may not give their time limit to another person in order to increase their time allowed.
4. **Correspondence-** Review correspondence received during previous month.
5. **New Business**
 - A. Delegate Annual Authority for CEO to execute agreements up to \$25,000, checks up to \$3,500, all payroll and utility checks and F & E approved loan payments. (Purchasing Policy & Procedure).
 - B. Update on Infrastructure Projects.
 - C. Fair Policies (update).
 - D. CFA (California Fairs Alliance) dues request.
6. **Old Business**
 - A. Acknowledgement of Agreements
 1. Acknowledge and accept Contracts from February 2022
 - 2.
 - B. Fair Update
7. **Treasurer's Report**
 - A. Approval of Expenditures February 2022.
8. **Manager's Report**
9. **Directors' Report**
10. **Closed Session (Personnel)**
11. **Adjourn**