

**MINUTES OF THE REGULAR MEETING FOR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC**

Wednesday, September 13, 2023

PRESENT: Whitaker (phoned), Carter, McGuire, Kobervig, Willyard, Warden and White

MANAGER: Kathy Dunkak

OTHERS: Robin Cleveland and Amanda Koch

EXCUSED: Davis, Feathers, Hunt and Witherow

1. Call to Order at 4:30pm

- A. Pledge of Allegiance
- B. Roll Call
- C. Record verification of legal meeting notice. Feathers authenticated the verification.
- D. Determine Quorum. Warden determined that the requirements for a quorum were met.

2. Approve Agenda Previous Minutes and Consent Items

Kobervig moved that the agenda, consent items, and previous meeting minutes be approved. Willyard seconded. Motion carried and approved.

3. Public Forum

No public forum is present.

4. Old Business

No old business was addressed.

5. New Business

- A. Ad-Hoc committee to research the fairgrounds' current solar and explore the need for replacement created. Members include White, Willyard, Davis, Kobervig and Daughter (Caroline Kobervig).
- B. Approval of new Association Member, Gail Butler. Kobervig made a motion and Willyard seconded.

6. Manager's Report

- A. Residential and Business long-term rentals on the property.
Warden requested information on the statistics of all the long-term rental contracts currently on the grounds which would include the sole purpose, size, and rental amount. There is a total of 8.
- B. Imagination Theatre met with Dunkak regarding issues they are having. During the meeting, they shared the struggles they are going through financially. The percentage due for concessions is behind and they are working with us to come current.
- C. WFA Convention will be held January 3-6, 2024 in Anaheim. We will discuss and get a final head count of which board members plan to attend at our next meeting in October.
- D. Attended a livestock meeting with our livestock super attendant Robyn Kelly, 4-H, FFA, and Grange leaders earlier this month. Addressed at the meeting was the fair time camping by the livestock families. Most leaders agree and see the issues we are facing which include lack of parking, dogs on the grounds, and alcohol in unpermitted areas. There is an Ad Hoc Committee (from the livestock group) to create criteria for Livestock Camping moving forward.
- E. Meet with Cindy Burdette, Tom Waltz with the Sac County Sheriff, and Lt. Jason Bloxsom with EDSO regarding a grant with Homeland Security. We received a risk assessment of the fairgrounds. If approved the grant could include more fencing, barriers at the front entrances, upgraded Wi-Fi, and more.
- F. Earlier this month we had a Financial Review completed. An audit will take place in 2023 with a proposed cost of \$8,000.00 which is a 25% increase from our last in 2020.

- G. The Nor Cal Posse races on September 2-3, 2023, had to cancel the race on Sunday September 3rd due to weather. There were fireworks approved by the city and an extra band that was to take place on Saturday night, however, did not due to the cancellation.
- H. The World of Outlaws race is September 16, 2023, and will be a very busy race and weekend here.
- I. During our October 4, 2023, meeting we will be reworking our 5-year plan and sharing notes on the Dixon May Fair that some board members attended in May 2023. After our meeting, there will be a reception for McGuire to celebrate his 50 years of service on the board.
- J. A question was asked by Kobervig regarding how the Horse Shows work and who is responsible for the buckles. The answer is we have two series Spring and Fall, which include 4 shows in each. Our Horse Show manager does most of the promoting, however, we do share on our social media handles. There are Buckle Sponsors who donate towards buckles.
- K. A question was asked by Whitaker regarding how many residential contracts we currently have, and the answer is 5. He also asked if these properties would be used to save the cost of entertainers' stay during the Fair. The answer is No, we only put entertainers in hotels if included in their contract.

7. Treasurers Report (August)

- A. The Chase Visa seemed higher this month and the reason was the curtains for the Forni Building and some Round Tables were purchased.
- B. The reimbursement for the El Dorado County Sheriff's Posse was discovered unpaid prior to the financial review for the cancellation of the event due to the Mosquito Fire.
- C. The RV Park brought in a total of \$2,855.00 this month including reservations for the Jeepers Jamboree trailer parking.
- D. A report showing Budget vs. Actuals was requested by Warden so that the board could review and have accurate information when reviewing our upcoming 2024 budget.
- E. Kobervig moved that the treasurer's report be approved. White seconded. Motion carried to approve.

8. Ad-Hoc Committee Chair Reports

- A. **Adopt-a-Spot** – The committee met on 9/7/23 to do a round of judging. White will email the Fair office the results.
- B. **Grounds Committee** – Carter would like to schedule a meeting to go over the grounds.

9. Director's To/From

Carter: Reminder of the Heritage Foundation Tri-Tip BBQ at the end of October during the Hog Show. The meal will be provided by Union Mine High School Ag Teachers. We are accepting raffle donations for the Raffle.
Kobervig: Attended the Placerville Dr. sidewalk proposal meeting. Discussed at the meeting was how the sidewalk will continue from Raleys going to the front of the fairgrounds. The sidewalk will move in front of the Museum. There was a statement to make the lanes smaller and people will go slower.
McGuire: Indicated that we should consider adding more solar panels rather than replacing existing ones if they were still operable. He also stated he believed there is a state law required a company that went out of business to have an alternate to honor existing warranties.

10. Closed Session

An ad-hoc committee was formed to assist Dunkak in negotiations of property.

11. Adjourn meeting at 5:46 PM

Karen Forni-Feathers
 Karen Forni-Feathers, President

11-1-23
 Date

Kathy Dunkak
 Kathy Dunkak, CEO

10/9/2023
 Date