

**MINUTES OF THE REGULAR MEETING FOR  
THE BOARD OF DIRECTORS  
OF THE  
EL DORADO COUNTY FAIR ASSOCIATION, INC**

**Wednesday, June 5, 2024**

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PRESENT: Warden, Whitaker, Carter, Bloxsom, Jones, Davis, Kobervig, Witherow, Willyard, White

MANAGER: Kathy Dunkak

OTHERS: Robin Cleveland, Amanda Koch, Brian Veerkamp

EXCUSED: Forni-Feathers

**1. Call to Order at 4:30 pm**

A. Pledge of Allegiance

B. Roll Call

C. Record verification of legal meeting notice. Warden authenticated the verification.

D. Determine Quorum. Warden determined that the requirements for a quorum were met.

**2. Approve Agenda Previous Minutes and Consent Items**

Witherow moved that the agenda, consent items, and previous meeting minutes be approved with edits to Type-o's on # 6C (passes to passed) and # 8A (remove "away" wording). Willyard seconded.

Motion carried and approved.

**3. Public Forum**

**No public Forum**

**4. Old Business**

A. Fair Board duties: Bar schedule still has openings. Director Judging needs sign-ups.

B. Secret shopper forms: Directors, if you are getting food from vendors, please observe to see if they are ringing all sales up on POS systems, being polite, etc.

C. No staffing is necessary in the board room.

D. Signs on Highway 50 take people and half a day—Highway 50 signs through town are used by another organization. We can apply for a permit for 2025 but will need volunteers to put up and take down signs.

E. We are both sides of the digital marquee at the Palladio and at Naturewood Home Furnishings on Hwy 50. Both will be up through Fair.

**5. New Business**

A. Acknowledge 2023 STOP: Everyone has a copy of the STOP.

B. Acknowledge 2023 Financial Audit: Audit complete and good. Witherow made a motion to acknowledge the STOP and the Audit. White seconded. Motion carried and approved.

**6. Manager's Report**

A. Audit complete. No corrections or deviations from GAAP.

B. Issues with Skate Park. Parks & Trails staff were frustrated with our patrols parking during their work hours (when events are happening that use the Tiers). They want permanent, designated spaces. On Sunday, June 2, the County Parks and Trails Department issued a permit to an individual to have an event at the skate park. We did not approve or were made aware of the event. Fighting, alcohol, pot. PPD responded, acknowledged the permit was valid, and didn't seem to have issues with the drinking or pot smoking (saw no minors consuming). Back in February, a promoter reached out about doing an event at the skate park... the skate park is county but tiers are ours to rent or use as we see fit.

C. Wooden marquees at the Armory Gate have been taken down.

D. Attended her first CCA Meeting – enjoyed it. Learning about what CCA does for California fairs, and how they do it.

E. Fair Guide is out.

F. Livestock camping – we got some backlash regarding cutting the camping in half.

G. Got a quote for painting the water tower - \$16,000.

H. Have been reading a lot of Fair news. Several Fairs are instituting a chaperone rule. Parents will have to be at the fair with their kids. Cal Expo – parents check in their kids and if they do something wrong, parents get fined if they are not present.

I. Ticket sales – To date, pre-sale admission tickets for 2023 was \$35,000 and pre-sale for 2024 is at \$42,000.

**Preview Night** – everyone is attending. Meeting for Board picture in front of Johnny’s Gatehouse at 5:30. Whitaker and Witherow are setting up the bar at 4:00. Please RSVP for how many will be coming to Preview Night.

Forni-Feathers has opening day ceremony coordinated. Flag and ribbon are on Dunkak’s desk. Explorers will be there. National Anthem singing is covered. Roses and Miss EDC will be present. Gate opens at noon.

**7. Treasurers Report**

Nothing unusual, just Fair items being purchased. AP was re-printed to include April 30.

**8. Ad Hoc Committee Chair Reports**

A. Adopt-a-Spot committee will be judging gardens right before the opening of Fair.

B. Solar: no updates. Need to meet with Eric to see what he found out.

**9. Director’s To/From**

**Willyard:** Requests a larger font on minutes. Still doing chemo.

**Bloxsom:** EDSO will create daily reports when incidents occur and email the report to Kathy.

Explorers will be raising the livestock area flag on June 10 during haul-in and take it down on Sunday night at the end of Fair. Explorers will be present on auction day.

Bloxsom has a contingency plan for major incidents, which is the Command Center (Sheriffs, here at the fair) is the first point. Jail in the upper parking lot will be the second point.

PPD will light up the crosswalk in front of Fair.

Specific radios will be issued to the bars that will call into the dispatch communication center if needed.

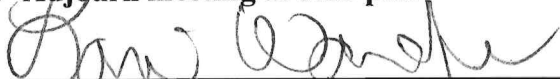
Jason handed out his personal cell phone number for issues.

**Kobervig:** First year we are charging for grandstand events? Motorcycle and truck pulls. \$8 pre-sale and \$10 during Fair. VIP pens get 2 adults in and children 6 and under are free.

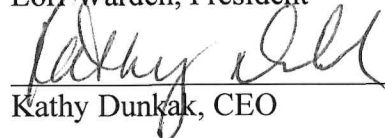
**Adjourn to Closed Session.**

Nothing to report.

**10. Adjourn meeting at 5:20 pm.**



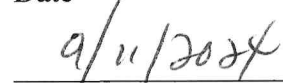
Lori Warden, President



Kathy Dunkak, CEO



Date



Date