

**MINUTES OF THE REGULAR  
THE BOARD OF DIRECTORS  
OF THE  
EL DORADO COUNTY FAIR ASSOCIATION, INC**

**Wednesday, December 11, 2024**

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PRESENT: Warden, Whitaker, Jones, Carter, Bloxsom, Kobervig, Witherow, White, and Willyard

MANAGER: Kathy Dunkak

OTHERS: Robin Cleveland, Heather Watson, Paul Sobelman & Peter Wolfe (public comment)

EXCUSED: Forni-Feathers & Davis

**1. Call to Order at 4:30 pm**

A. Pledge of Allegiance

B. Roll Call

C. Record verification of legal meeting notice. Dunkak authenticated the verification.

D. Determine Quorum. Warden determined that the requirements for a quorum were met.

**2. Approve Agenda Previous Minutes and Consent Items**

**Correspondence items:** Late Correspondence “Kudos” from Marshall Medical thanking the fair facility staff for their excellent service for their December Christmas and Awards Gathering.

Witherow moved that the minutes from the previous meeting, correspondence, and an acknowledgment of agreements from November be approved. Willyard seconded the motion. Motion carried to approval.

**3. Public Forum**

Paul Sobelman (IT Board President) and Peter Wolfe (past IT President) shared the Theater’s current financial position with the board, asking for concessions as their lease was due. No action was taken as it wasn’t on the agenda.

**4. Old Business**

A. None

**5. New Business**

A. 2025 Budget Review: Dunkak met with finance budget committee prior to the board meeting and went over details of proposed agenda with them, including increases in vendor booth rates, interim reservation rates, staffing and day of ticket purchases. They had no changes or recommendations. Willyard moved that the budget be approved. Witherow seconded the motion. Motion carried to approval.

B. Consider new Mission Statement which includes more exclusivity. This would change our eligibility for Homeland Security grants. Dunkak and Bloxsom to compile new statement. Tabling till January.

C. Consider revising board of director eligibility. Pros and cons of having former, permanent, full time employees potentially serve on the board. Table until January.

**6. Manager’s Report**

A. Dunkak confirmed that we include a mediation clause in our interim contracts.

B. IAFE: four full days of educational sessions, she and Cleveland attended and were very excited about the opportunities and learning experience. WFA does not have their detailed educational sessions up on their website yet. Directors White and Carter are attending, along with Staff Dunkak and Koch. Maintenance Mania will occur twice this year, February in Orange County and September in Solano County. Staff will attend the one in Solano in September.

C. Crab feed results: Witherow, White, Warden and Kobervig helped before and during the event, which was successful. We had 410 dine in and 21 drive-thru. Kids’ tips were \$2,481 (up \$646 from 2023); raffle was \$7,193 (up \$973 from 2023); Bar profit was \$4,406 (up \$957 from 2023); Crab Feed net profit was \$9,660 (down \$7,549 from 2023, due to hiring a caterer vs. staff doing all of the food prep.

D. December fairgrounds closure will be December 21, 2024 through January 5, 2025.

**7. Treasurers Report**

Wetherow moved that the Treasurer's report be approved. Kobervig seconded. Motion carried to approval.

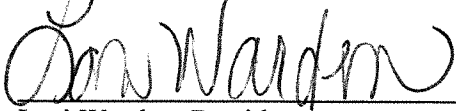
**8. Ad Hoc Committee Chair Reports**

A. Adopt-a-Spot committee – still needs to get together.

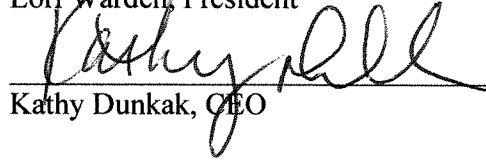
**9. Director's To/From**

**Wetherow:** What is the secret that is mentioned in the newsletter and all over social media? 50% off fair tix, "flash sale" for four days. \$5.00 one-day ticket, a four-day pass and one-day carnival wristband. Staff is working on special for Livestock exhibitors.


**10. Adjourn meeting at 5:53 pm.**



Lori Warden, President



Kathy Dunkak, CEO



Date



Date