

**MINUTES OF THE REGULAR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC**

Wednesday, January 8, 2025

PRESENT: Warden, Forni-Feathers, Jones, Carter, Bloxsom, Witherow, White, and Willyard

MANAGER: Kathy Dunkak

OTHERS: Robin Cleveland & Brian Veerkamp

EXCUSED: Kobervig, Whitaker

1. Call to Order at 4:15 pm

A. Pledge of Allegiance

B. Roll Call

C. Record verification of legal meeting notice. Dunkak authenticated the verification.

D. Determine Quorum. Warden determined that the requirements for a quorum were met.

2. Approve Agenda Previous Minutes and Consent Items

Witherow moved that the minutes from the previous meeting, correspondence, and an acknowledgment of agreements from ~~November~~ *December* be approved. White seconded the motion. Motion carried to approval.

3. Public Forum

None

4. Old Business

A. Mission Statement consideration: "The El Dorado County Fair and Event Center is dedicated to upholding a vibrant, accessible, year-round facility that eagerly welcomes, benefits, and educates the diverse community of El Dorado County. It ensures everyone has the opportunity to participate in enriching and educational experiences that celebrate our shared and rich heritage".

White moved that the new Mission Statement be approved. Forni-Feathers seconded. Motion carried to approval.

B. Revision of director eligibility policy: More discussion on the pros and cons of a former full-time, permanent employee eligibility for the board. Forni-Feathers moved to have Dunkak bring policy language, including the clause for exceptions, to February's Board Meeting. Witherow seconded. Motion carried to approval.

5. New Business

A. Review and approve proposed new association members. No new applications.

B. Proposed dates for 2025 Board Meetings.

Willyard moved to accept the proposed dates for this year's meetings. White seconded. Motion carried to approval.

C. Committee assignments for 2025.

i. Adopt-a-Spot: White, Willyard, Warden

ii. Solar: Kobervig, Willyard, White (Davis was on this committee)

iii. Bldgs & Grounds: Willyard, Carter, White, and Wigglesworth

iv. Fairtime Binder: Witherow & White

v. Fairtime Parking: Forni-Feathers

vi. Opening Ceremony & Preview Night: Warden, Feathers, Bloxsom

Forni-Feathers moved to accept the committee members. White seconded. Motion carried to approval.

D. Accept the resignation of District 5 Appointee Tom Davis. Dunkak will look into whether a proper exit procedure needs to be followed. Witherow made the motion to accept Tom's resignation. Willyard seconded. Motion carried to approval.

E. Conflict of interest forms collected and read aloud.

- i. Willyard: EDC Republican Committee and El Dorado Roses
- ii. Dunkak: none
- iii. Jones: Lava Cap Winery
- iv. Carter: Carter-Kelly and Boys & Girls Club
- v. White: none
- vi. Forni-Feathers – none
- vii. Warden: Daughter is opening up a new event venue (The Gathering Place).
- viii. Blossom: EDSO

Jones made a motion to accept the conflict of interest. Carter seconded. Motion carried to approval.

6. Manager's Report/Annual Association Report as no members were in attendance at the meeting.

A. Association Annual Report – see attached report

B. Manager's Report

The administration office is undergoing some upgrades, flooring, and paint.

We have removed all of the rotten boards from the old First 5 deck and replaced enough for a short deck and walkway, as well as to cover infrastructure. We will begin removing the wood from the old daycare building this summer, more than likely after the fair.

The commercial wine comp was moved last year to March, and we had more entries in 2024 than in 2023. However, we continue to lose money with this competition. Dunkak shared the options staff explored to change and improve this competition. We will likely be dark in 2025, with a new plan for the competition in 2026. Witherow suggested we promote that the golds will be featured at the wine garden.

We have a new horse schooling show manager. She has extensive experience with horse shows and is changing and improving our schooling shows.

Entry Guide has been sent to the printer; we will have them to distribute at the next board meeting.

Poultry and dairy cattle shows have been cancelled due the Avian Bird Flu.

7. Treasurers Report – no unusual entries

Forni-Feathers moved that the Treasurer's report be approved. Witherow seconded. Motion carried to approval.

8. Ad Hoc Committee Chair Reports

A. Adopt-a-Spot committee: getting together next week to judge the gardens

B. Buildings & Grounds: doing a walk-around before the March 12 meeting. Dunkak to give list to Eric.

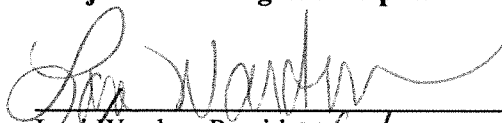
No comment from other committees

9. Director's To/From

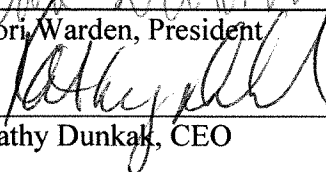
WFA Schedule is up: White, Carter, Dunkak, and Koch planning on attending.

Forni Feathers: WFA should put in a suggestion to get schedule up earlier so that more Directors register. More would attend if they could see the schedule sooner.


10. Adjourn meeting at 5:00 pm.




 Lori Warden, President



 Kathy Dunkak, CEO



 Date



 Date