

**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING  
OF THE  
EL DORADO COUNTY FAIR ASSOCIATION, INC  
Wednesday, June 4, 2025**

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PRESENT: Warden, Forni-Feathers, Jones, Whitaker, Carter, Bloxsom, Kobervig, Witherow, and White

MANAGER: Kathy Dunkak

OTHERS: Robin Cleveland, Amanda Koch, and Heather Watson

EXCUSED: Williams, Willyard

ABSENT:

**1. Call to Order at 4:31 pm**

A. Pledge of Allegiance

B. Roll Call

C. Record verification of legal meeting notice. Dunkak authenticated the verification.

D. Determine Quorum. Warden determined that the requirements for a quorum were met.

**2. Approve Agenda, Previous Minutes, and Consent Items**

Forni-Feathers moved that the meeting minutes, correspondence, and an acknowledgment of agreements from April 29<sup>th</sup> meeting be approved. Jones seconded the motion. The motion carried to approval.

**3. Public Forum: None**

**4. Old Business: None**

**5. New Business:**

A. Directors signing up for Fair duties.

B. Armory Gate Improvements – standing on Armory facing gate to the left was the Xeriscape area. Dunkak's goal is to widen the walkway coming down from the tiers to enter on the left side of the ticket booth. Downside: people may have to walk up into parking tiers to get in line. CCA gave a ballpark quote of approximately \$500,000. Board's thoughts: Bloxsom – should be a centerpiece (beautification). If we move lines up into tiers, it will keep them out of the way of emergency vehicles needing to get in. Forni-Feathers—we would need signage directing people. There's a ramp winding down from tiers, so it makes more sense to keep people out of the driveway. Warden – it's a bit of an eyesore, we need a better presentation. It's been jerry-rigged and patched. Carter – Could build some nice portable ones that could be forklifted to the gate area? They could be taken away when not being used. Warden – Do we have a rough idea of cost so the Board could approve? Warden – what is Dunkak looking for in this meeting? Authorizing Dunkak to come up with a concept to give to Lebeck so it can come back to the Board meeting for input. Carter – gate at Western Idaho Fair has a concrete scape-way with iron pillars. Jones – should we talk to architecture first?

C. VIP night, Board members be there at 4:00 pm, cleanup is at 8:30 pm. Staff will bartend while directors are on stage. Bloxsom will help with cleanup and with the Explorers. Carter is not done with livestock until about 6:00 pm. The event is at 5:45 on stage, and food is at 6:00 pm. Free camel rides at Preview Night and abbreviated Shark Show.

D. Group picture is Thursday at 11:15 by the Camel Rides.

E. Bars at Fair: White has three volunteers for Fair. Alcohol to be Titos Vodka, Jack Daniels, middle-grade Tequila.

F. Is the Board interested in purchasing a whole hog? The board may participate in add-ons. Warden's goal is to reach \$2,000. Make checks out to Auction Committee and give to Warden by Saturday morning.

**6. Explorers are set up for opening day. Order of event: Flag goes up after posting of colors**

**7. Manager's Report:**

**Financial review** is complete, and there are no issues with the accounting process.

**Jurisdiction of Fairgrounds:** Dunkak met with Sheriff Liekauf, extending support for the potential change of law enforcement jurisdiction at county-owned property (fairgrounds).

**Extra Parking:** We have the old Sheriff's building lot to use for overflow fair parking, but the public can't walk down the street to come in Fair Lane Gate.

**Blast:** California is losing fireworks producers. Placerville Speedway found a new company, so we are hopeful that on the 4th of July, we will have fireworks. The price has gone up considerably. We are looking at the 3<sup>rd</sup> and 5<sup>th</sup> in

case they can't do the 4<sup>th</sup>. If fireworks are going to keep going up in price, we may not be able to keep getting fireworks in the future. We may need to reach out to the community for donations.

**Fair:** Entries look like they will match last year's numbers. Ticket sales are up 11%, carnival is down 10% (last year they were high). We submitted all of our health permits May 16. Didn't hear from Environmental Management until June 2 and they are out of office for a training from June 3 – 14. Dunkak reached out to Supervisor Veerkamp for assistance, and the permits are being reviewed and approved. Dunkak and Forni-Feathers met with them last year, and they assured us it would be better in 2025. Dunkak and CAO's office will meet with them to come up with a specific process for future fairs.

**Employee Retention Credit:** Two years ago we applied for Employee Retention Credit, we recently received \$134,045 at a cost of \$26,809.12.

**8. Treasurer's Report**

May's accounts payable showed most money being spent on the fair. The Water Project is almost complete. True-up for energy costs is high; Whitaker moved that the Treasurer's report be approved. Witherow seconded. Motion carried for approval.

**9. Ad Hoc Committee Chair Reports**

**A. Adopt-a-Spot:** Last quarter's judging got turned in. Fair judging coming up.

**B. Buildings & Grounds:** Trip hazard got fixed today. Tree branches are being worked on. Dunkak gave Facilities a list of things needing to be done before the fair and one for after the fair.

**C. Fair-time On Grounds Parking:** all lined out. When coming into park, Directors should move to the front board parking space that is available.

**10. Director's To/From**

**Bloxson:** For the fair, they will be parking a couple of SO cars on Maintenance Rd, one up front, and one behind Henningsens. Cameras will be recording at: a couple at gates; one in the food court, Beer Tree and using facial recognition. Live feeds go to the command trailer. 15 to 20 SOs on the grounds each night except Father's Day. Trespass letters are on file. Briefings will be at 4:00 each day. Will work with PPD regarding outside of the fairgrounds. SOs on Quads and ATVS in Tiers making it safer. Patrol will handle calls before 4:00 pm. For emergencies during the day, call sheriff or 911. Daily reports will come in and Dunkak will send to Board via email.

**Carter:** Heritage Hog donated by Jayce Gordan, 4-H Member. Very involved. He was in a bad accident. Very proud to be donating Heritage Hog. Hog finally made weight and Jayce is very excited.

Pee Wee Rodeo and Mutton Bustin' continue to grow. Pee Wee is at 2:00 pm and Mutton Bustin' check in is at 3:00 pm. Pee Wee goat showmanship on June 11, any kid that can't show in the Goat Show can borrow a goat to show in Pee Wee goat showmanship. Pack goats show Monday at 5:00 pm.

year.

**Whitaker:** Will stock board room through fair. Get ice from the iceman.

**Kobervig:** ~~Will purchase candy for the Fire Engine on opening day.~~ She will put up signs on Highway 50, Dunkak will have help for her Monday Morning. We have 24, 2-sided signs that Kobervig will pick up at 8:30 am.

**Forni-Feathers:** One director signs up for each day of fair to check board room.

**White:** got a person to sign up to be the Baking Department Head, and she will help her if needed.

**Jones:** Judged the Rose competition interviews.

**Warden** is not MC'ing the Rose pageant but will present the award. Rose pageant is June 12.

**Dunkak:** Jr. Livestock Auction Committee paid to have a swamp cooler put in the show ring. They are getting quotes for painting around the livestock barn and office.

**Adjourn the meeting at 6:01 pm.**

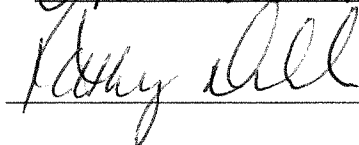
Lori Warden, President



Date



Kathy Dunkak, CEO



Date

