

**MINUTES OF THE regular MEETING FOR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC
Wednesday, February 3 2021, 4:00 pm**

In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board provided a call-in number or Join with Zoom.

Prior to the meeting, the board met up at the new RV Park and toured the park, restrooms and Dorm that was improved last year.

PRESENT: Whitaker, Carter, Warden, Knight, McGuire, Hunt, Willyard, Knight, Forni-Feathers, Davis, Kobervig

EXCUSED:

ABSENT:

MANAGER: Jody W. Gray

OTHERS: Kathy Dunkak, Barbara EDC Farm Bureau, Brian Veerkamp

I. CALL TO ORDER:

Record Verification of Legal Meeting Notice:

Gray authenticated the verification.

QUORUM REQUIREMENTS MET:

Gray determined that the requirements for a quorum were met.

II. APPROVE AGENDA

McGuire moved that the agenda be approved with the change to move item #4 to the end of agenda; Willyard seconded; motion carried to approve.

III. APPROVE MINUTES OF JANUARY 2021 REGULAR MEETING:

Hunt moved that the minutes be approved; Witherow seconded; motion carried to approve.

IV. CORRESPONDENCE

Letter from Patti Pitts regarding fairgrounds closures. Board provided input to Gray for her response.

V. OLD BUSINESS

A. Acknowledgment of Contracts entered in January 2021. Kobervig moved to acknowledge; Davis seconded.

B. Recommend approval of 2021 Budget without a traditional Fair (revision). Davis moved the budget be approved; Knight seconded; motion carried to approve.

VI. NEW BUSINESS

A. Delegate Annual Authority for CEO to execute agreements up to \$25,000, checks up to \$3,500, all payroll and utility checks and F & E approved loan payments. Forni-Feathers recommended wording be changed to "Renew" rather than "Delegate" as this occurs every year. Witherow moved to approve with changed wording; Willyard seconded; motion carried to approve.

VII. TREASURER'S REPORT

A. Approval of Expenditures for January 2021.

Forni-Feathers moved that the Expenditures for January 2021 be approved, Davis seconded;

motion carried to approve.

VIII. PUBLIC COMMENT

No public comment.

VIII. MANAGERS REPORT

- We have implemented an on-line automated reservation system for the RV Park which allows campers to reserve and pay for sites on-line, receive park rules, gate codes and necessary information to access Park. Campers can also still call office to reserve.
- What we are working on now – Swap Meets in March, April & May; Farmers Market beginning in June – August;
- The Heritage Foundation Lasagna dinner fundraiser is scheduled as a drive-thru, or eat “out doors”, tickets will be available online.
- The Fair Commercial Wine Competition is scheduled for June 11, 2021.
- The Livestock Show will take place over 3 days, June 18 – June 20th, with the Auction (hopefully live) on June 19th in Barn C.
- No mutton busting or bull riding at the September 2021 Fair. There will be Monster Trucks in the Speedway Friday and Saturday night and we are working with Kiwanis and the Rubicon Challenge groups to coordinate the wheel barrow races and the Challenge.
- We have a new online program for processing Livestock forms and payment, will reduce staff time and make it easier for participants. People can still come into the office and submit paperwork as well.
- We had 104 entries in the Home Brew competition, which was similar to 2020. The competition was judged virtually and we expect results soon.
- F & E has allocated training funds that we can utilize for QuickBooks and Excel training.
- We have applied for the 2nd PPP Loan, simultaneously found out about a Grant that is upcoming through SBA for Event Venues. This is a national program. We cannot apply or the Grant if we receive the 2nd PPP funding loan.
- Today we sent out a newsletter and announced September Fair dates on Facebook. The response has been record-breaking.

IX. DIRECTOR’S REPORT

Carter:

Asked Gray how a gun show is allowed to happen during this time of COVID shut-downs. Concerned that our message to the community may be mis-understood (regarding our September Fair dates). Wants to make sure the community understand we are not going rogue and will comply with county regulations.

Whitaker:

Pass

McGuire: CCA is having on-line planning meetings, CCA is looking to expand the work they do for fairs for other agencies such as Parks. The rate would be less expensive than General Services fees and more efficient.

Hunt: Thanked staff for the hard work on the RV and planning.

Davis: Thanked staff for great job on RV park/

Knight: Beyond impressed with the RV Park, it looks fantastic.

Forni-Feathers: Great job on the improvements. She likes to see the RV reservations on the monthly calendar and hopes with the new system we can keep posting them. Do we have before and after pics of the RV Park?

Warden: Trying to get caught up with the board and fair activities and thanks Jody for managing the fair in such a fiscally responsible way.

Willyard: Loves the RV Park. Wonders if the governor is recalled would we be able to open up. Has concerns about the Armory becoming low-income housing with a 60-80 unit building, saw

pictures of proposed housing and it is unattractive. Wonders if there is anything the board can do to stop it.

Witherow: It was very refreshing to see Facebook post about fair and see the excitement it generated. Great work on the RV Park.

Kobervig: Great job by staff on the RV Park.

X. Meeting Adjourned at 5:49pm

Chris Whitaker, President

Date

Jody W. Gray, CEO

Date