

**MINUTES OF THE REGULAR MEETING FOR
THE BOARD OF DIRECTORS
OF THE
EL DORADO COUNTY FAIR ASSOCIATION, INC
Wednesday, April 7 2021, 4:00 pm**

In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board provided a call-in number or Join with Zoom.

PRESENT: Carter, Warden, Knight, McGuire, Hunt, Willyard, Forni-Feathers, Witherow
EXCUSED: Davis, Whitaker
ABSENT: Kobervig
MANAGER: Jody W. Gray
OTHERS: Kathy Dunkak, Barbara EDC Farm Bureau, John Hidahl

I. CALL TO ORDER:

Record Verification of Legal Meeting Notice:

Gray authenticated the verification.

QUORUM REQUIREMENTS MET:

Gray determined that the requirements for a quorum were met.

II. APPROVE AGENDA

Hunt moved that the agenda be approved; Willyard seconded; motion carried to approve.

III. APPROVE MINUTES OF MARCH 2021 REGULAR MEETING:

Forni-Feathers moved that the minutes be approved with the corrections of Knight (excused) and adding Witherow in attendance; Hunt seconded; motion carried to approve.

IV. PUBLIC COMMENT

None.

V. CORRESPONDENCE

Thank you card from CASA for helping make their event a huge success. Thank you letter from EDH Rotary Club thanking us (made by Knight) for the wine donation to their fundraiser.

VI. OLD BUSINESS

A. Acknowledgment of Contracts entered in March 2021.

Witherow moved to acknowledge; Hunt seconded.

B. 2021 Fair updates, CDPH Guidance for Fairs and Events:

Gray received a letter from CDFFA outlining how to have a safe fair, and that fairs should be using same guidelines as Amusement Parks.

C. Armory, Low-income housing update:

Gray received a phone call from one of two of the developers interested in placing low-income housing on the Armory site, asking if they could lease the property adjacent to the Armory for parking. Gray advised them the fair association has hoped to develop for additional fair parking and it was unavailable. Gray asked if they were planning on having access to the complex off of Ray Lawyer Drive, as opposed to Armory as this was already shared and recommended with Pierre from the City of Placerville. Gray explained that Armory was significantly congested almost every Saturday night, and then the week of fair. The developer wasn't aware of this.

VII. NEW BUSINESS

- A. Conflict of interest statements due for 2021 from Board and/or key staff.

To date: Carter – serves on Board of Directors for Boys & Girls Club Western Slope (they are an interim renter); Dunkak – none. Forni-Feathers – Assistant to EDC Board of Supervisor District 3. Gray – owns Cool Feed & Ranch Supply (vendor). Knight – none. Kobervig – none. Witherow – none. Warden – none.

VIII. TREASURER'S REPORT

- A. Approval of Expenditures for March 2021.

Forni-Feathers moved that the Expenditures for March 2021 be approved, Willyard seconded; motion carried to approve.

VIII. MANAGERS REPORT

- A. Gray outlined the detail on our cash-on-hand report for new board members.
- B. We were just approved for our second PPP loan. We have not begun applying for forgiveness for first loan as we are waiting for instruction from bank.
- C. First 5 moved out of their rental but another department with EDCOE is taking over the lease. The existing furniture in the office will be inventoried by First 5 staff and donated to the fairgrounds.
- D. PG&E has selected the Corker Building to be upgraded with a generator for PSPS between June 1 – December 31st. PG&E will bear the cost of the generator and installation so they will have first rights to the building to utilize for the PSPS shutdowns. Gray advised them of black-out dates, such as Fair and Music Festivals.
- E. Last Saturday was our third Swap Meet, May 1st will be the last of the season.
- F. The Hangtown Kennel Club is moving forward with their May dog show after receiving permission from the Public Health Dept.
- G. Gray had a meeting with Supervisor Thomas, CAO Don Ashton and his assistant Emma. The concern was that the City of Placerville was unaware we had installed an RV Park, had a dump station and encroachment permit (on Ray Lawyer Dr.). Gray shared that RV's have been camping in that part of the fairgrounds since she before she came to the fairgrounds 19 years ago. She shared that we had met extensively with the City several years ago and received a permit and instruction for the dump station, and had an approved encroachment permit for the driveway. Supervisor Thomas expressed the City's concern about lack of communication, and Gray shared the same concern. Gray emailed Cleve Morris (City Manager) and asked that the City appoint a liaison such as the one we have with the county, so that communication can flow both ways. He responded and said he would discuss with his staff and get back to us.
- H. Based on the opening up of the State on June 15th we will have a Live Auction at the Livestock show in June. We will still provide seating so that attendees can spread out.
- I. Russell Motorsports has begun construction of the pit restrooms, the footings and underground plumbing was inspected. Subsequent inspections may be done with photographs. The Fair Association paid for the Design and Engineering and inspections at a cost of approximately \$13,000, the construction costs are being donated or obtained by Russell Motorsports.
- J. September 1st Board Meeting will be held at 10:30am with the lunch for City/County staff and elected officials to follow.

IX. DIRECTOR'S REPORT

Carter: Pass

McGuire: Pass

Hunt: It's nice to drive by and see people utilizing the RV Park, he sees a lot of nice rigs. Also nice to see packed parking tiers at the Races on Saturday night.

Knight: Pass

Forni-Feathers: Pass

Warden: Asked for clarification on the Heritage Foundation and the Fair.

Willyard: Asking if we will be having a 4th of July Blast.

Witherow: Asked what happened to electronic marquee on Fair Lane.

X. Meeting Adjourned at 4:55pm

Chris Whitaker, President

Date

Jody W. Gray, CEO

Date