

DATE: November 22, 2019
TO: BOARD OF DIRECTORS
FROM: Jody W. Gray, Manager
SUBJECT: Board Meeting

The regular meeting of the El Dorado County Fair Association will be held on **Wednesday, December 4, 2019 at 5:30 pm**, in the Board Room at the Fairgrounds, 100 Placerville Drive, Placerville, California (**Final agenda will be posted at the Main Office of the El Dorado County Fairgrounds, 100 Placerville Drive, Placerville, California 72 hours prior to meeting.**)

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provision of the Americans with Disabilities Act are requested to contact the office of the El Dorado County Fair Association 530-621-5860 or fair@eldoradocountyfair.org at least five working days prior to the meeting to insure the proper arrangements can be made.

TENTATIVE REGULAR MEETING AGENDA:

PLEDGE of ALLEGIANCE

1. **Call to Order**
 - A. Roll Call
 - B. Record verification of legal meeting notice
 - C. Determine Quorum
2. **Approve Agenda**
3. **Approve Minutes of Previous Meeting**
4. **Public Forum**
 - A. Opportunity for members of the Public to address the Board of Directors on any item pertaining to the Fair or Fair facilities. Those wishing to speak are requested to notify the President or CEO by the beginning of the meeting. No action may be taken. Persons requesting to be heard before the Board may be given a three-minute time limit to make their comments regarding a topic. Individuals may not give their time limit to another person in order to increase their time allowed.
5. **Correspondence-** Review correspondence received during previous month.
6. **Old Business**
 - A. Acknowledgement of Agreements
 1. Acknowledgement of Contracts entered into in October & November 2019.
 - B. Crab Feed report.
7. **New Business**
 - A. Finance Committee: Recommendation to approve 2020 Budget.
 - B. Approval of 2020 Board Meeting dates.
 - C. Appoint Nominating Committee for 2020 Executive Director Positions (President, V.P. and Treasurer).
 - D. Recommendation to approve CDFA Standard Agreement STD 213 for \$40,609 training allocations and Operational allocations 2019/2020.
 - E. Recommendation to approve Discrimination, Harassment and Drug Free Workplace Policies.
 - F. Recommendation to approve three County Contracts regarding TOT Capital Funds, total \$226,600.
8. **Treasurer's Report**
 - A. Approval of Expenditures for October and November 2019.
9. **Manager's Report**
10. **Directors' Report**
11. **Next Meeting will be Annual Meeting January 8 at 5:00 followed by Regular Meeting at 5:30 PM**